

**Form for the collection of data concerning applications for acceptance as a doctoral candidate at School I - School of Educational and Social Sciences at the University of Oldenburg.**

**1. Personal details**

Surname, first name:

Address: Street:

POST CODE/CITY:

Email address:

Personal telephone number:

Work telephone number:

Date of birth :

Place of birth:

Nationality (if applicable, the first and second nationality)\*

Employed by the University of Oldenburg:\*  Yes /  No  
(if yes, please provide your employee number):

**2. Details of the research project**

2.1 Proposal for the planned thesis topic:

2.2 Scholarly support provided by:

2.3 Supervision Agreement concluded:  Yes /

**3. Academic career**

3.1 University degree

From	To	University	Subjects	Number of semesters


3.2 Of the above-mentioned, the following were obtained at the University of Oldenburg:

from to Semester number:

from to Semester number:

3.3 First university entrance qualification (type):

German federal state/district/city :  
(or country, if not in Germany):

**Date:**

3.4 University of first enrolment:\*  
(after obtaining the university entrance qualification):  
(or country, if the university is outside Germany):

**Date:**

3.5 Certificate that qualifies the recipient for doctoral studies (type):

Degree programme/subject:

Degree title:

German federal state/district/city:  
(or country, if not in Germany):

Overall grade:

**Date:**

\* This information is provided voluntarily. The information supplied will be used by the University of Oldenburg to fulfil its obligations under the University Statistics Act by transferring data to the Lower Saxony State Office for Statistics (LSN).  
If information regarding enrolment as a doctoral candidate and the employment relationship with the University is already available at other departments of the University (e.g., Division 1 – Personnel, Division 3 – Student and Academic Affairs), the provision of the corresponding student ID number and employee number is also voluntary. Providing the student ID number and the employee number facilitates a comparison with the existing information on file regarding an employment relationship and enrolment as a doctoral candidate, thereby eliminating the need to provide further information. This data is not transferred to the LSN. Doctoral candidates are therefore urged to also provide this data (employee number, student ID number, etc.) in order to avoid duplication of information, etc.

<p>By providing the abovementioned data, I consent to the processing of the requested data as well as the transmission thereof to the LSN. I am aware that I may refuse this consent and that I may revoke it at any time with effect for the future without suffering any disadvantages. I can revoke my consent by notifying the School.</p>
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The following documents are enclosed with this application:

- a) Certified copies of certificates
- d) Supervision Agreement
- e) Written declaration as to whether an application for admission to a PhD programme at another university was submitted at the same time and whether the applicant has already unsuccessfully taken part in another doctoral degree procedure.
- f) Written declaration that the proposed thesis has not been submitted, either in whole or in part, to another university.
- g) Written declaration that the applicant will adhere to the Guidelines for good academic practice at the University of Oldenburg.
- h) CV in table format

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Signature/Date

**Appendix:**

**Explanations regarding points e), f) and g) of the application form**

I declare that I have not submitted the proposed thesis, either in whole or in part, to any other university.

Date                      Signature

I declare that I have not submitted an application for admission to a PhD programme at another university at the same time and that I have not already unsuccessfully taken part in another doctoral degree procedure.

Date                      Signature

I declare that I will adhere to the Guidelines for good academic practice at the University of Oldenburg.

Date                      Signature

# Appendix



## Supervision Agreement

The doctoral candidate and the following professor have agreed to conclude a Supervision Agreement for the PhD project, which is intended to guarantee the scholarly support needed for the success of the project:

Ms/Mr \_\_\_\_\_ [Doctoral candidate]

and

Ms/Mr \_\_\_\_\_ [First supervisor]

1. School: \_\_\_\_\_

Doctoral subject/area: \_\_\_\_\_

If applicable, name of PhD programme or Graduate School:

\_\_\_\_\_

2. Intended thesis topic (working title):

\_\_\_\_\_ -

\_\_\_\_\_

\_\_\_\_\_

Start of the PhD project (month/year): \_\_\_\_\_

3. At the beginning, the doctoral candidate will draw up a timeline for the project, which is to be regularly updated and discussed with the supervisor. The doctoral candidate will report regularly, but at least once a year, to the supervisor on the preparation, development and implementation of the PhD project (progress report) and present preliminary work or parts of the thesis in the following colloquia or in comparable places.

4. Academic supervision takes place in particular through regular one-on-one discussions as well as through regular participation in events organised as part of PhD programmes and/or in School and subject-related doctoral colloquia. The first supervisor will monitor the quality of the doctoral thesis and support the independent scientific development of the doctoral candidate by providing advice and practical support. To the extent required, they will comment orally or in writing on the contributions delivered during the agreed meetings.

5. The doctoral candidate must notify the first supervisor of changes to the topic of the doctoral thesis and any changes of address.

6. All scientific activity is based on the principles of good academic practice as formulated in the guidelines of the German Research Foundation (DFG) and the corresponding regulations of the University of Oldenburg. The doctoral candidate's first supervisor is available to answer any questions about this. The doctoral candidate will comply with these regulations.

7. If the supervisory relationship is dissolved for reasons beyond the responsibility of the doctoral candidate, the School will strive to provide an alternative suitable supervisor.

(Place, Date) \_\_\_\_\_ doctoral candidate

(Place, Date) \_\_\_\_\_ First supervisor

Seen by:

(Place, Date) \_\_\_\_\_ Chair of the Doctorate Committee of School I  
\_\_\_\_\_ Chair of the Doctorate Committee of School I

Please note: This is an unofficial translation provided for your convenience only and does not have any legal binding effects! Only the German version is legally binding!