

Initiation of the doctoral procedure / submission of dissertation Monograph

The following documents must be enclosed with the application to initiate the doctoral examination procedure:

- a) one bound copy of the dissertation for each of the five members of the examination committee as well as one copy for the files of the doctoral committee (6 copies) and a digital version of the dissertation,
- b) proof of enrolment as a doctoral student in accordance with Section 7 (10),
- c) if applicable, a proposal from a member in accordance with § 4 para. 2 sentence 4,
- d) a declaration that the regulations on the principles for safeguarding good scientific practice at the Carl von Ossietzky University of Oldenburg have been observed, and a declaration in lieu of an oath pursuant to Section 9 (3) sentence 3 in conjunction with Section 7 (4) sentence 2 NHG that the applicant has prepared the dissertation "independently and without unauthorised external assistance and without the use of aids other than those specified and that the ideas taken directly or indirectly from external sources have been identified as such",
- e) a declaration that no commercial mediation or counselling services (doctoral counselling) have been used in connection with the doctoral project.

Procedure:

- The doctoral committee asks the reviewers to prepare a review within two months.
- The display period begins after receipt of the reviews and acceptance of the thesis, two weeks during the lecture period and four weeks during the lecture-free period.
- Once the thesis has been posted, the date of the defence is scheduled (usually by the supervisor) and the examination board is formed.
- After a successful defence, the doctoral committee chairperson must grant permission to print. The dissertation is then published.

As regulated in §§ 11 and 13 of the Doctoral Degree Regulations, the supervisor of the procedure grants provisional printing authorisation for the publication of the thesis at the request of the doctoral candidate. This can take place immediately after the defence, provided that no conditions for revision prior to publication of the dissertation have been imposed. In the case of conditions, the supervisor will only grant provisional approval after checking whether the conditions have been fulfilled. The final submission for publication must be submitted to the Chair of the Doctoral Committee. He or she shall grant final authorisation for publication of the dissertation. The certificate is usually issued within approximately two weeks. Delays must be expected outside the lecture period.