Guidelines for presenting at *PhDs: Connected*

The bi-monthly online format *PhDs: Connected* gives you the possibility for presenting your PhD topic to your peers during a **15–20-minute talk**.

This can be helpful to get feedback from your peers, practice a talk for a conference, or even have thesis defense trial!

Further, it is obligatory to fulfill the requirements of the graduate school OLTECH (UOL).

Please note: If you want to test your defense talk and need more time than 20 minutes, please contact the *PhDs: Connected* team in advance by e-mail (**icbm-phd-orgateam@uni-oldenburg.de**) to reserve more time for your talk!

Organizing your content

- Give a **precise introduction** on your research topic and put it in the actual scientific context
  → What are your research questions/hypotheses?
  → What are your methods to address these questions?
  → Try to communicate the value of your projects
  → Aim your presentation at an audience that is not familiar with your research area; you are the expert!
- Construct your story **red line** and stick to it

Preparing effective slides

- **Keep slides simple**; do not get distracted from all parts of your research
- Take care of the size of your graphs, the text content and size of your tables
- Use **easy-to-read fonts** like Arial (**minimum type size 18**)
- **Summarize your main points**
- Give **references**
- **Preview your presentation**
- Add **contact details** to your last slide, so the audience can contact you afterwards

Timing of your talk

- Present **approx. one slide per minute**
- Talk at convenient pace, so that the audience can understand you easily
- **Practice your talk in advance**

The presentation

- **Check the technique** (does the microphone work, the online platform)
- Let us know in advance, what the **purpose of your talk** is (conference, defense, introducing your topic to the peers)
- Let us know, if you want **feedback** after the talk
- Stating the obvious: don't leave your presentation when presenting from home office and turn off the sound of your phone

After the presentation

- Thank the audience for its attention and ask for questions and later on maybe for feedback
- Stay for the entire session and, afterward, **be available for people to ask you questions**