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| **Preparation of thesis committee meeting:** | |
| Name / Surname: | Title of PhD project: |
| Supervisor and Co-Supervisor: | Further thesis committee members |
| Date / place of meeting: |  |
| **PhD-Project** | |
| Objectives and initial question of the PhD project | |
|  | |
| Current status of the project | |
|  | |
| Previous results / developments / problems | |
|  | |
| Planned procedure for the next 6 months | |
|  | |
| Networking with other projects of the PhD programme | |
|  | |
| Planned research stays in other laboratories, abroad | |
|  | |
| Conference participation and publications | |
|  | |
| Questions and wishes to the supervisor / other thesis committee members | |
|  | |
| Date for the next meeting? | |
|  | |
| **After the meeting:**  Was the meeting helpful, did you get the information you needed? Is it your PhD topic or even the subject of your supervisor?  More comments… | |
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