Checklist first steps from applying to the admission to doctoral studies:

Before the start as a PhD

Application

Offer of scholarship and acceptance of the scholarship by PhD student

International PhDs (without visa): Apply for admission as a doctoral student for doctoral studies at the International Student Office (ISO)
https://www.uni-oldenburg.de/en/iso/

International PhDs: Preliminary authorization as a doctoral student for doctoral studies to the PhD study programme “Environmental Sciences and Biodiversity“ https://www.uni-oldenburg.de/en/oltech/

International PhDs: visa application

Formalities shortly after arrival in OL

Signing of the stipend / contract

Registration with the City Oldenburg

Within a week of arriving international students must be registered with the Civil Office of the City of Oldenburg

Residence (Oldenburg)

Students from non-EU countries need a residence permit for their stay in Germany. Students / PhDs must apply for their residence permit at the Foreigners’ Office of the City of Oldenburg at least two month before their visas expire. International student office offers support for PhD students.

Bank account

For opening a bank account international students need their passport /ID and residential registration form from the City of Oldenburg

Health insurance

Is mandatory in Germany, and students cannot be enrolled without valid health insurance.

Tip: **DAAD Insurance** - The DAAD is offering an affordable combined health, (long term care*), accident and liability insurance for interns, students and researchers from Germany going abroad and **from abroad coming to Germany**.
https://www.daad.de/versicherung/en/

F. Esser (Stand 02-2019)

With the start of the PhD / arrival in OL

1) Application for admission as a doctoral candidate at faculty V:

www.uni-oldenburg.de/fk5/promotion/promotionsantraege/

2) Registering for a PhD at Uni Oldenburg:

https://uol.de/en/students/application/international-students/application-phd/

Enrolment in a doctoral programme (important for insurance coverage, especially for PhD students with scholarships / stipends)

2) Application for admission at Graduate School

PhD study programme „Environmental Sciences and Biodiversity“
https://www.uni-oldenburg.de/en/graduate-academy/oltech/application-admission/

1st 6th month after PhD

Advisory of PhD students and consultation to the curriculum of the PhD study programme „*Environmental Sciences and Biodiversity*“
Contact: **Dr. Ferdinand Esser, MBA,** ferdinand.esser@uol.de
Tel.: 0441-798 3171, W15-0-031

Compile **Thesis Committee**

Write **Thesis Concept Paper**

https://uol.de/icbm/meer/nachwuchs/promotionsstudiengang/thesis-committee/

Sign **Dissertation Agreement**

with supervisor or thesis committee members

www.uni-oldenburg.de/fk5/promotion/

https://uol.de/en/oltech/application-admission/ (-> Other Forms)

PhD courses for study programme „*Environmental Sciences and Biodiversity*“ https://uol.de/en/icbm/look-and-sea/junior-scientists/course-programme/
Graduate School: https://www.uni-oldenburg.de/en/graduate-academy/oltech/courses-and-events/
Graduate Academy: https://www.uni-oldenburg.de/en/graduate-academy/courses/