

Guide for applicants for project proposals within the framework of the Forschungspool

I. Objective, type and scope of funding	
<u>1</u>	The aim of internal research funding is the perspective development of scientific profile areas at the School of Medicine and Health Sciences. In particular, projects that promote intra-faculty collaboration and/or cooperation with the UMCG Groningen are funded.
<u>2</u>	<p>To be funded:</p> <ul style="list-style-type: none"> • Financing of high-quality, innovative research projects with the clear and foreseeable aim of acquiring external third-party funding. • In-kind funding to support additional work for publications. • In-kind funding due to material funding cuts in approved DFG projects. • Funding of consumables for student research projects (e.g. Bachelor's / Master's theses, Dr. med. projects, LFC theses) or guest researchers • In-kind funding with appropriate justification.
II. Requirements for the application	
<u>3</u>	<p>Who is eligible to apply?</p> <ul style="list-style-type: none"> • Department heads of the Department of Human Medicine, Geriatrics and Medical Radiation Physics • Chief physician as well as senior physicians and specialists with proven research experience • Scientific staff members in the Department of Human Medicine and the Departments of Geriatrics and Medical Radiation Physics with proven research experience. If the professor of the university hospital is not (co-)applicant, a supporting letter from him/her must be enclosed. Non-university clinics of the collaborating hospitals may be co-applicants in the context of collaborations. • No more than one research pool per applicant can be applied for/approved at the same time. There is no maximum number of research pool projects per division, but the following regulations apply: <ul style="list-style-type: none"> 1. After 2 Forschungspool grants, at least 2 peer reviewed publications from the approved Research Pool projects are expected as well as the submission of a proposal for external funding with a budget of at least 100,000 EUR 2. After 2 further research pool sponsorships, an approved third-party funding application of at least 200,000 EUR is expected <p style="margin-left: 40px;">-> back to 1.</p> <p>In order to increase the proportion of women in science, female scientists are explicitly encouraged to submit applications.</p> <p>If in doubt, please clarify eligibility to apply in advance.</p>
<u>4</u>	<p>When can an application usually not be granted?</p> <ul style="list-style-type: none"> • Requests for in-kind resources that are aligned exclusively to top up existing infrastructure • Financing of material resources to supplement personnel resources • Personnel resources with the exception of student assistants (HiWi) • Applications that do not meet the formal and content requirements

III. Allocation criteria	
<u>5</u>	<p>Innovative project ideas are to be promoted that contribute to the scientific profile building in the faculty. Hence, when preparing applications, particular attention should be paid to a clear formulation of the current status of the project, the requirement for intramural material funding, and the expected innovative content and goal of the project.</p> <p>The following criteria, among others, form the basis for the evaluation of the applications and should therefore be taken into account accordingly by the applicants:</p> <ul style="list-style-type: none"> • Presentation of the possibility of connection to the research foci of the faculty or the UMCG Groningen. • Originality and innovative content of the project to be funded • Stringency of the work program • Potential of the applicants and their scientific environment for the implementation of the project, in particular evident from their own previous work on the topic of the project. • Justification for requiring intramural in-kind funding. • Reasonable prospect of subsequent successful publication of the results in internationally renowned journals or successful acquisition of external third-party funding
IV. Types of costs	
<u>6</u>	<p>The following can be applied for:</p> <ul style="list-style-type: none"> ○ Student assistants, e.g. medical students participating in research projects. <p><u>Material resources:</u></p> <ul style="list-style-type: none"> ○ Total max. 20.000€ for a period of max. 12 months ○ In explicitly justified individual cases, a total of max. 40,000€ for a period of max. 24 months
V. Submission of application	
<u>7</u>	Applications can be submitted twice a year on 31.03. and 31.10..
<u>8</u>	<p>The current application form with the following structure is to be used for the application:</p> <ol style="list-style-type: none"> 1. Project title 2. Main applicant, if applicable further applicants (with substantial contribution to the project) and requested funding period (in months) 3. Current status of the project and own preliminary work (max. 1/2 page DIN A4) 4. Justification of the need for intramural material funding (max. 1 page DIN A4) 5. Work program (including timetable, methodology and clear description of the work share of each involved applicant and/or designated persons, maximum 2 pages). 6. Funds requested with detailed justification in each case 7. Collaboration with other scientists (internal/external) and the department's own contribution 8. Presentation of the perspective for a continuation of the project (future third-party funding) or of the project results. 9. List of publications of the main applicant(s) 10. List of previously approved research pool projects in the department

	<p>11. List of publications from research pool funded projects.</p> <p>12. List and amount of third-party funding of the main applicant incl. information on start-up funding by the research pool</p> <p>13. List of biased members/affiliates of the Medical Faculty Oldenburg and UMCG Groningen according to DFG criteria.¹</p> <p>14. tabular curriculum vitae of the main applicant(s)</p> <p>15. Declaration of all applicants regarding possible conflicts of interest.</p> <p>16. Declaration of availability by all applicants</p> <p>The application must be accompanied by (checklist):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Approval of the necessary permits (e.g. ethics vote, animal welfare permit). <input type="checkbox"/> In case of application by scientific staff, letter from division head <input type="checkbox"/> Declaration of the hospital regarding knowledge and support
<u>9</u>	<p>Applications should be submitted electronically to the Dean's Office of the Faculty of Medicine and Health Sciences (Carl-von-Ossietzky- Straße 9-11, 26129 Oldenburg; e-mail: forschungspool@uni-oldenburg.de)</p> <p>The application must be submitted on the provided application form as a Word document and signed together with all additional required documents as a 1 PDF document. If requested, the application can be formally pre-screened if it is received at least 3 weeks before the submission deadline.</p>
VI. Evaluation and selection procedure	
<u>10</u>	<p>The Research Commission decides on the applications with the help of written expert opinions from members of the Faculty of Medicine Oldenburg and the UMCG Groningen.. Applicants will be invited to give a short presentation and to discuss their project at the meeting of the Research Commission.</p> <p>Applications are reviewed to ensure that they meet formal criteria prior to peer review. Applications that do not meet the formal criteria (e.g., length, outline, maximum funding volume, submission of many individual files, missing documents, etc.) will not be reviewed..</p>
<u>11</u>	The funding period is max. 12 months; in explicitly justified individual cases 24 months
VII. Obligations of successful applicants	
<u>12</u>	<ul style="list-style-type: none"> • The guidelines of good scientific practice of the Carl von Ossietzky University Oldenburg and the German Research Foundation must be observed.. • The applicants undertake to use the funds exclusively in the interest of a purposeful realization of the financed project. • The intended goals of the funding from the application are binding and are considered as the target agreement. • Results from projects funded by the research pool must be made available to the public. In publications and other reporting, reference must be made to the funding from the Forschungspool. • Regular participation in the EMS research colloquium is mandatory. • Funds that are not used by applicants in accordance with the application documents or the terms and conditions of the grant may be reclaimed. Unused funds revert to the pool if they have not been used after a period of three months after the end of the grant period or if no call has been made within 6 months of the funds being made available, unless the deviation is justified. • The Dean's Office reserves the right to withdraw or revoke the permit in whole or in part if the above obligations are not met.

¹ http://www.dfg.de/formulare/10_201/10_201_de.pdf

	<ul style="list-style-type: none">• Cost centers are closed a maximum of 2 years after project duration and remaining funds are returned to the Forschungspool
--	--