The School VI of Medicine and Health Sciences comprises the fields of human medicine, medical physics and acoustics, neurosciences, psychology and health services research. Together with the four regional hospitals, School VI forms the University Medicine Oldenburg. Furthermore, the university cooperates closely with the University Medicine of the University of Groningen.

In the division [name of division] of the Department of [name of department] there is a vacancy for a

Title of post (m/f/d)

(E00 TV-L, [working hours]%)

to be filled as for (or **as soon as possible**) limited in time until .../ unlimited in time. The position is suitable for part-time work[[1]](#endnote-1).

[Description of the department/university clinic or project/division]

Tasks include:

* …
* …
* …

Recruitment requirements[[2]](#endnote-2):

* Completed training/degree as a …[[3]](#endnote-3)
* Experience/knowledge
* Competences

Preferred qualifiacations[[4]](#endnote-4):

* Experience/knowledge
* Competences
* …..

We offer[[5]](#endnote-5):

* Payment in accordance with collective bargaining law (special annual payment, public service pension scheme, asset-related benefits) incl. 30 days annual leave
* Support and guidance during your onboarding phase
* A family-friendly environment with flexible working hours (flexitime) and the possibility of pro-rata mobile work
* Benefits from university's health promotion programme
* An extensive and free further education programme

The University of Oldenburg promotes the professional equality of women and men.[[6]](#endnote-6)

Applicants with disabilities are given preference in the event of equal suitability.[[7]](#endnote-7)

For further information, please contact [name of person, e-mail, telephone number].

Please send your application documents (description of your motivation, curriculum vitae, references) preferably by e-mail ([XXX@uni-oldenburg.de](mailto:XXX@uni-oldenburg.de)) as one PDF document by XX.YY.20ZZ[[8]](#endnote-8), otherwise by mail to: University of Oldenburg [organisational unit, contact person, 26111 Oldenburg[[9]](#endnote-9).

1. This passage only has to be included if the post is 100% of the regular weekly working time. If the post is obviously not suitable for part-time work, the sentence may be omitted in exceptional cases. For this purpose, the omission of the phrase "suitable for part-time work" must be requested from Department 1 Human Resources/Organisation prior to advertising. [↑](#endnote-ref-1)
2. The specified recruitment requirements must be fulfilled by the applicants in order to be considered in the further selection procedure. [↑](#endnote-ref-2)
3. The degree required for the position is taken from the job description. [↑](#endnote-ref-3)
4. The criteria listed under "Preferred" do not necessarily have to be fulfilled by the applicants in order to be considered. However, they are a plus in the further selection process. [↑](#endnote-ref-4)
5. Examples are given here. [↑](#endnote-ref-5)
6. Gender addition [↑](#endnote-ref-6)
7. Severely disabled supplement [↑](#endnote-ref-7)
8. The announcement must be published on the homepage for at least 2 weeks. [↑](#endnote-ref-8)
9. The invitation to tender must always include a postal address. [↑](#endnote-ref-9)