

Please note the following **corona-related hygiene and attendance regulations** in winter term 20/21 (updated 16 October 2020)

General hygiene rules of the University of Oldenburg:

- **Stay at home if you feel ill.**
- **Please note the minimum distance of 1.5 metres.**
- **Wear mouth-and-nose protection on all traffic areas.**
- **Avoid the lifts.**
- **Wash or disinfect your hands frequently.**
- **Sneeze or cough into a tissue or the crook of your arm.**
- **Reduce physical contact to a minimum.**
- **Go directly to your seat in the course rooms.**
- **Do not change the arrangement of tables and chairs.**
- **Ventilate the course rooms regularly and for a sufficiently long time.**
- **Bring your own study materials (paper, pen, etc.) and do not use other people's materials.**
- **Disinfect the surfaces and chairs after use.**
- **Keep to the times of the courses.**
- **Leave the buildings immediately after the end of the course.**

For the safety of everyone, students who refuse to obey to the hygiene rules, have cold-like symptoms, are ordered into quarantine or refuse to have their attendance documented are NOT allowed to take part in any classes at the university.

We encourage all students to install the Corona Warn-App!

Your participation in (elective) compulsory courses with obligatory attendance will be recorded in Stud.IP (see below for details).

Classroom teaching

- **The president's office instructs us to keep a record of attendance so that chains of infection can be traced quickly.** This also makes it possible to keep track of your participation in (elective) compulsory course appointments.
- We either provide paper attendance lists or the teachers will enter your attendance directly in StudIP.
- Attendance has to be documented for each individual teaching appointment (even if you attend several classes on the same day with one teacher).
- In case of paper lists: You register when entering the room at the beginning of class. Please disinfect your hands in advance and use your own pen. After the end of the course, the lecturers throw the list into the letterbox from Kerstin Bleichner (in front of A7-025), who will transfer the attendance to Stud.IP. Paper lists will be disposed of immediately thereafter in accordance with data protection regulations.
- The attendance records in StudIP will be deleted after 4 weeks if they are only used for potential tracking of infections. If they are also used for tracking your obligatory participation, records will be stored in StudIP until the end of the module.

Digital synchronous teaching with obligatory attendance

- Teachers will export a participant list of online meetings at two points in time.
- The lecturers (or Kerstin Bleichner) transfer the attendance to Stud.IP.

How can I view my attendance in Stud.IP and clarify errors?

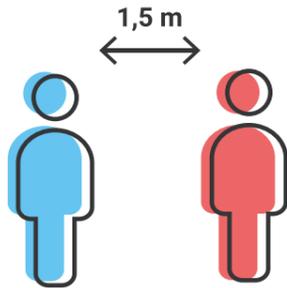
- In the Stud.IP course, select the tab "Participants". In the left-hand selection menu, you have the option of selecting the "attendance list" view.
- In case of errors, please contact the respective teacher.

Hygiene Rules on Campus

The corona pandemic requires special precautions and utmost vigilance. Please adhere to the following principles:



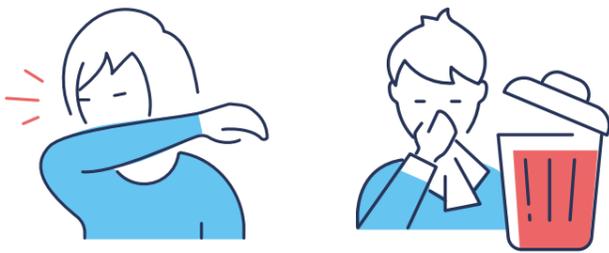
If you are ill and/or are experiencing cold-like symptoms, you must not enter the university's premises. The same applies to pregnant women, nursing mothers, and individuals who are at a higher risk of the disease progressing severely.



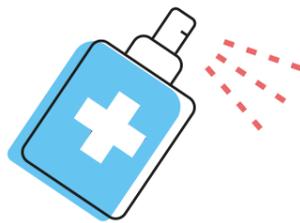
Maintain a safe distance between yourself and others across campus.* Small rooms may be entered and used by only one person at a time.



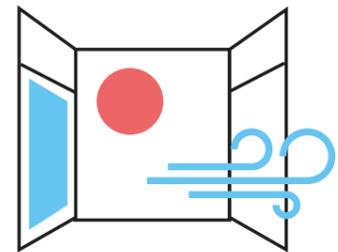
Frequently wash your hands with soap for at least 30 seconds or disinfect them: upon arriving in or returning to a facility, prior to using common areas, after using shared appliances and objects, etc.



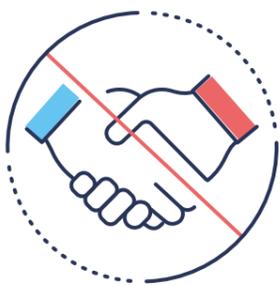
Sneeze or cough into a tissue or your bent elbow. Please keep your distance to other people.



Clean/disinfect shared surfaces after each use. Do not share dish towels or similar items.



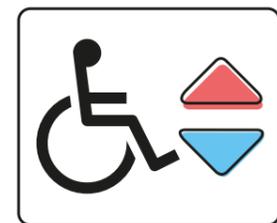
Air out rooms regularly, at least once an hour for 5 minutes.* If several people were present in a room, open windows immediately thereafter.



Reduce social contact to a minimum and keep a safe distance. Hallways or other areas should not be used by several people simultaneously.



Please wear a mask covering your nose and mouth in all high-traffic areas (e.g. entrances, hallways, and stairwells).*



Elevators may only be used by persons with reduced mobility and for transporting heavy loads. Please keep a safe distance.

* Laboratories and a number of other workplaces are subject to special rules which take particular conditions and work environments into account. These rules will be communicated by the respective individuals in charge.

The current guidelines for proper conduct issued by the university (Explanatory Notes on Special Operations) apply.

More information: uol.de/en/info-coronavirus

