



Privacy statement

Employee surveys at the University of Oldenburg

Dear Sir/Madam,

Below you can read about how we will process your data from the survey. Please read this information carefully.

Contact data of the department responsible
University of Oldenburg
Entity of public law
represented by its President

Ammerländer Heerstraße 114-118
26129 Oldenburg

Telephone: +49 (0)441 798-0
Telefax: +49 (0)441 798-3000
E-mail: internet@uol.de
Internet: www.uol.de

Primary responsibility
Presidential Board

Contact details of the data protection officer
University of Oldenburg
- The Data Protection Officer -

Ammerländer Heerstraße 114-118
26129 Oldenburg

Telephone: +49 (0)441 798-4196
E-mail: dsuni@uol.de
Internet: www.uol.de/datenschutz

Responsible for implementation
Internal evaluation
Email: evaluation@uol.de

I. Data collected and personal identification

The survey contains questions about personal data. These are in particular your age and gender, your status group and the area of the University you belong to as well as e. g. your employment scope and whether you have a disability.

We will not collect any data which enables a direct identification of your person such as your name or personnel number. However, we cannot rule out that in individual cases it can theoretically be possible to identify persons based on a combination of the individual answers. For this reason, we will treat all data collected as personal data.

The university assures you that the people involved in processing the data will not make any attempts to identify participants. All data will be treated confidentially.

During your participation in the online survey, your IP address will be temporarily processed. However, your IP address will not be saved in the raw data.

Log files

As part of the centralised internal online surveys, technical data/access logs are recorded on the university's own web server, such as IP address, date and time of access, command called up, status code of the web server, transmission size, origin of the calling page if applicable, web browser used (user agent), and encryption algorithm used.

The log file data is used to ensure the functionality of the online surveys (e.g. error analysis, protection against misuse, etc.) and is deleted after a maximum of 7 days. The log file data is not linked to data identifying you directly or your responses.

II. Transfer of your data to third parties

Your data will not be transferred to any unauthorised third parties. If remote maintenance and/or support by the software manufacturer (Blubbsoft GmbH) is needed, it might be necessary to disclose data from this survey to them. For this reason, we have concluded a contract with the manufacturer which obliges all employees and persons involved in data processing to observe confidentiality and prohibits them from using this data for their own purposes.

III. Duration of data storage

The raw personal data will be stored on the university servers until the data evaluation is complete, then deleted. Afterwards, only aggregated data will be available which does not enable any identification of specific persons. Your data will then be anonymous.

IV. Purpose and legal basis of the data processing

The purpose of the data processing is the performance of staff surveys. The data collection is based on your consent according to Article 6, 1 a and Article 9, 2a of the GDPR.

V. Right to revocation

This consent can be revoked until the end of a survey by finally cancelling the survey by clicking the corresponding button to delete the data. Data that has already been entered will not be saved in the event of a final cancellation.

VI. Consequences of failure to provide the data

You are not obliged to provide your personal data. If you choose not to provide your personal data, you will not suffer any negative consequences.

VII. Rights of the data subject

As a data subject in the sense of the GDPR, you have the following rights:

- Right to information (Article 15 GDPR)
- Right to rectification (Article 16 GDPR)
- Right to deletion (Article 17 GDPR)

- Right to restriction of processing (Article 18 GDPR)
- Right to data portability (Article 20 GDPR)
- Right to object (Article 21 GDPR)

Please note that you can only exercise these rights if you submit further information which allows your individual details to be linked to your person. This is necessary because no directly identifiable data (e.g. name and personnel number) is collected. If you wish to do this, contact the party responsible for implementation (see above)

VIII. Right to lodge a complaint with a supervisory authority

If you think the processing of your personal data breaches data protection regulations, please contact the university's data protection officer (see above). Independently of this, you have the right to lodge a complaint with a supervisory authority. The supervisory authority responsible for the Carl von Ossietzky University is: The State Data Protection Officer of Lower Saxony, Prinzenstraße 5, 30159 Hanover.