

Procedure for conferring a doctorate at Oldenburg University, Faculty V

## **Admission to Ph.D. examination procedure**

Admission to the Ph.D. examination procedure (§ 9) is a condition for starting the procedure for conferring a doctorate. With the admission the Ph.D. student gets the status of a doctoral candidate.

### **Documents to be attached to the application for admission and where to submit the application**

The application for admission to the Ph.D. examination procedure must be addressed to the chairman of the Ph.D. committee including all documents specified in § 9. A brief outline of the Ph.D. project (§ 9 (2) b) has to be signed by the supervisor and the Ph.D. candidate. The documents to be submitted must either be certified copies or the original (for approval) and a copy must be submitted.

### **Who decides on the admission to the Ph.D. examination procedure?**

The Ph.D. committee

The documents must be submitted one week before the day of meeting. For meeting dates please refer to the website of Faculty V, News.

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## **Starting the Ph.D. examination procedure**

Upon completion of the Ph.D. thesis (please note § 10) it can be submitted and the due procedure for conferring a doctorate can be started provided that the applicant has been admitted to the Ph.D. examination procedure.

### **Starting the Ph.D. examination procedure**

In accordance with § 12 (1), the application for starting the procedure has to be submitted within five years. The documents according to § 12 (2) have to be attached to the application. Additionally, the application form for starting the Ph.D. examination procedure that can be found on the homepage of Faculty V, Doctorates, must be completed and attached to the documents.

Following the successful start of the Ph.D. examination procedure, the referees are requested to submit their appraisals within one month (please note § 11). When their appraisals have been submitted, they are laid out in the Faculty for two weeks and are open to those persons named in § 6 (4). Thereafter and in accordance with § 6 (8), the disputation should take place within six weeks. The referees' appraisals are open to inspection upon acceptance of the Ph.D. thesis.

When the thesis has been accepted, the Ph.D. candidate must inform the chairman of the Ph.D. committee about the day and hour of the disputation as well as about the room. Furthermore, the third member of the examining board has to be proposed.

Following the disputation, the Ph.D. candidate is informed about the final result on condition of publishing duty (§ 16). Here, the "Tauschstelle" of the Library, is responsible.

Following publication the Ph.D. certificate will be handed out to the Ph.D. graduate.