OMU STUDENT EXCHANGE PROGRAM 2024

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目次

○ General Information ........................................... 3
○ Program Overview ............................................. 4
○ Schedule .................................................................. 7
○ Application procedures ～ arriving in Japan ................. 9
○ Course Registration / Transcripts ............................. 12
○ Dormitory / Campus life ........................................ 14
○ FAQ ........................................................................ 16
General Information

University overview
Osaka Metropolitan University is a comprehensive public university with 12 faculties and 15 graduate schools, newly born in April 2022 through the merger of Osaka City University and Osaka Prefecture University.

Website
https://www.omu.ac.jp/en/

Undergraduate/ Graduate
〈Undergraduate〉 https://www.omu.ac.jp/en/academics/undergraduate/
〈Graduate〉 https://www.omu.ac.jp/en/academics/graduate/
*We don't have Department of Japanese Studies.

Campuses
Sugimoto Campus, Nakamozu Campus, Abeno Campus, Habikino Campus, Rinku Campus
* Campus Map : https://www.omu.ac.jp/en/about/campus/
Program Overview

Length of study
One semester or One academic year
〈Spring (First) semester〉 4/1~9/23  〈Fall (Second) semester〉 9/24~3/31

Acceptable qualifications and nationality
〈qualifications〉 Undergraduate, Master, Doctoral  〈nationality〉 No restrictions

Program Overview
Exchange Students enroll as special auditors at a School/Graduate School matching their study/research at their home universities for one semester or one academic year. They can take courses, and their grades are evaluated by examination or report. Credits will be granted for courses passed, and a transcript will be issued at the end of the term and provided to the home university.

Eligibility
① Applicants need to be enrolled in both their home university and the host university during the exchange period.
② Applicants must have been recommended and nominated by their home university in advance to file for application.

*Please contact us about senior students who will be in the last semester of the home university before nominating them for an exchange program.
Program Overview

Scheduled campus
Sugimoto Campus or Nakamozu Campus
*Depends on the school/college/graduate school you belong to.

Notes
*Please contact us first about students interested in the “Medicine”, “Nursing”, “Veterinary Science” before compiling a candidate list.
*Graduate School of Informatics basically offers online classes.
*OMU will decide the school/college/graduate school to which students belong based on their application documents.

Contacts
〈Administrative Division〉 International Relations Division
〈E-mail〉 gr-int-inbound@omu.ac.jp
*Please be sure to contact us through the university coordinator.
Program Overview

Academic calendar

<table>
<thead>
<tr>
<th></th>
<th>Spring semester</th>
<th>Fall semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester</td>
<td>April 1st ～ September 23rd</td>
<td>September 24th ～ March 31st</td>
</tr>
<tr>
<td>Orientation</td>
<td>Early April</td>
<td>Mid to late September</td>
</tr>
<tr>
<td>Class begins</td>
<td>Early April</td>
<td>Late September</td>
</tr>
<tr>
<td>Exam period</td>
<td>Late July to early August</td>
<td>Late January to early February</td>
</tr>
<tr>
<td>Completion ceremony</td>
<td>Early August</td>
<td>Early February</td>
</tr>
<tr>
<td>Vacation</td>
<td>Early August ～ September 23rd</td>
<td>Early February ～ March 31st</td>
</tr>
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Language Proficiency Requirements

At OMU, all undergraduate classes and many graduate school classes are conducted in Japanese. JLPT N2 or equivalent Japanese Proficiency is desirable.

*Please note that students who do not have Japanese proficiency equivalent to Japanese Language Proficiency Test (JLPT) N2 may have difficulty taking courses.

*Graduate Schools of Engineering and Graduate Schools of Informatics have a few courses taught in English.

*Courses taught in English may not always be offered. Available courses will be decided around March or August.
## Schedule 1. From application to departure

<table>
<thead>
<tr>
<th>Procedures</th>
<th>Apply to</th>
<th>Spring semester</th>
<th>Fall semester</th>
<th>details</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Nomination Deadline</td>
<td>University coordinator</td>
<td>October 1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>April 1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>p.9～10</td>
</tr>
<tr>
<td>(2) Application Deadline</td>
<td>University coordinator</td>
<td>October 10&lt;sup&gt;th&lt;/sup&gt;</td>
<td>April 10&lt;sup&gt;th&lt;/sup&gt;</td>
<td></td>
</tr>
<tr>
<td>(3) Sending COE/LOA</td>
<td>OMU</td>
<td>Late January to early February</td>
<td>Late July to early August</td>
<td></td>
</tr>
<tr>
<td>(4) Visa application</td>
<td>Student</td>
<td>February ~</td>
<td>August ~</td>
<td>p.11</td>
</tr>
<tr>
<td>(5) Arrival in Japan, Moving into dormitory</td>
<td>Student</td>
<td>March 30&lt;sup&gt;th&lt;/sup&gt;, March 31&lt;sup&gt;st&lt;/sup&gt;</td>
<td>September 20&lt;sup&gt;th&lt;/sup&gt;</td>
<td></td>
</tr>
</tbody>
</table>

### Notes
- All deadlines are in Japan Standard Time.
- All procedures will be carried out between universities, so we will not accept direct requests from students, including questions.
### Schedule 2. From arrival in Japan to return home

<table>
<thead>
<tr>
<th>Procedures</th>
<th>Spring semester</th>
<th>Fall semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Orientation</td>
<td>Early April</td>
<td>Late September</td>
</tr>
<tr>
<td>(2) Notification of moving in (at ward office)</td>
<td>Late July ~ Early August</td>
<td>Late January ~ Early February</td>
</tr>
<tr>
<td>(3) Classes begin</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(4) Exams</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(5) Completion Ceremony</td>
<td>Early August</td>
<td>Early February</td>
</tr>
<tr>
<td>(6) Issue of Academic transcripts</td>
<td>End of August</td>
<td>End of February</td>
</tr>
<tr>
<td>(7) Moving out of dormitory</td>
<td>Before September 15th</td>
<td>Before March 25th</td>
</tr>
<tr>
<td>(8) Notification of moving out (at ward office)</td>
<td>Before returning to your home country</td>
<td></td>
</tr>
<tr>
<td>(9) Returning to your home country</td>
<td>With 2 weeks after finishing exchange program</td>
<td></td>
</tr>
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</table>

**Caution:**
※Even if your student visa is still valid, you should return to your home country as soon as possible after finishing the exchange program.
Application procedures

(1) Nomination
All applications should be made through their university coordinator. Students cannot apply directly as an individual.
〈Deadline〉 October 1st

(2) Submission of application documents
〈Application documents〉 Check from the next page or the “check sheet”.
〈Method of submission〉 Send the data via online storage or email.
〈Email〉 gr-int-inbound@omu.ac.jp
〈Deadline〉 October 10th
Application documents

Documents with a 「★」 need to be written and issued by the university coordinator.

01_Application Form  * required form : 3 pages
02_ID photo (JPEG)  * used for COE application and student ID card
  * Taken within the last 1 months
  * Please use a photo different from your passport photo.
03_Copy of passport (PDF : clear scan data)
04_Certificate of Japanese Proficiency (Certificate of JLPT/JTEST/JLT or required form issued by your home university)
  * If you do not have any of the above certificates, please ask your university's Japanese language instructor to prepare a "04_★ Certificate of Japanese Language Proficiency".
05_Certificate of English Proficiency (If you have one)
06_★Letter of Recommendation (Required form in English or Japanese)
07_★Latest Certificate of Enrollment (PDF : written in English)
08_★Latest Academic Transcript (PDF : written in English)
09_COE application form  * Required form : 3 pages
Acceptance decision ~ arrival in Japan

(3) Sending Letter of Acceptance (LOA) and Certificate of Eligibility (COE)
* A Certificate of Eligibility (COE) is a certificate required for international students to apply for a visa to enter Japan.
* OMU will provide the LOA and COE in PDF to the university coordinator once it is issued.
  * Please contact us if you require the original hard copy of the LOA.
  * The acceptance may be canceled if any false information is found in the application.

(4) Visa application
* After receiving the LOA and COE, please apply for a "Student Visa" at the Japanese embassy or consulate.
  * It may take some time to apply for a visa, so please apply well in advance.
  * Please refer to the website of a Japanese embassy or consulate in your country for details.
  (reference) Ministry of Foreign Affairs of Japan Website: https://www.mofa.go.jp/j_info/visit/visa/long/visa6.html

(5) Arrival in Japan, moving into dormitory
* Please purchase your airline ticket after obtaining a visa.
* Please inform the International Relations Division of OMU about your arrival in Japan.
Course Registration

About course registration
Information about course registration procedures will be sent to students by email.

〈Syllabus〉 [https://www.unipa.ому.ac.jp/uprx/up/pk/pky001/Pky00101.xhtml?guestlogin=Xuk010](https://www.unipa.ому.ac.jp/uprx/up/pk/pky001/Pky00101.xhtml?guestlogin=Xuk010) (in Japanese only)


Japanese language courses for international students
There are several special Japanese language courses for undergraduate students.
* Graduate students can attend classes but cannot obtain the credits.

Courses taught in English *Graduate students only
At the Graduate School of Engineering and Graduate School of Informatics, some courses are offered in English.
(Courses taught in English may not necessarily be offered. Courses to be offered are scheduled to be finalized around March or August.)
Credits/Grades

About Credits
〈Minimum number of subjects〉 It is recommended to take about 10 hours of subjects per week. For “Student” visa, at least 10 hours per week are required.
〈Credit certification〉 The final credits will be recognized according to the regulations of your home university based on the academic transcript issued by OMU. For details on credit certification, please confirm with your university coordinator in advance.

About Grades
〈Grade announcement〉 It will be disclosed on the student portal 【UNIPA】 at the following times
  *Spring semester：end of August  *Fall semester：end of February
〈transcript issuance〉 Academic transcripts (in English) will be sent in PDF format to your university coordinator after completing the exchange program.
  *Please contact us if you need the original.
  *Spring semester：Early September  *Fall semester：early March
Dormitory

International House I-wing Nakamozu ※On-Nakamozu Campus

*Please let us know in advance if you will be using off-campus housing other than student dormitories.
*Due to the limited number of rooms, we cannot guarantee occupancy.

https://www.osakafu-u.ac.jp/en/education_support/housing/international_house/

About the cost  *Subject to change upon move-in

* Rent : 37,800JPY / month  Incl. common service fee (electricity and water)
  * Internet charges must be paid separately.
* In addition to the above, the following costs are required as initial costs.
  • Deposit: 37,800 yen (equivalent to one month's rent)
  *The deposit will be applied to the rental fee in the month you move out.
  • Insurance ①: 1,430JPY / month
  • Insurance ②: 2,400JPY / six months  or  3,420 JPY / year

Moving into dates to Dormitory (Schedule subject to change)

Spring semester : March 30, 31
Fall semester : September 20

Moving out dates from Dormitory

Spring semester : by September 15
Fall semester : by March 25
Student Life/Study Support

**Estimated Living Costs**
Meals, rent and other living expenses may range from 90,000 to 150,000 JPY per month, depending on individual lifestyles.

**International Student Tutors**
Under the Foreign International Student Tutor System, older students (tutors) provide international students with individual support and advice on matters such as their studies, research, and daily life, including helping them to improve their Japanese language ability.

**Extra-curricular Japanese lesson for exchange students**
Extra-curricular lessons for international students are held at each campus every Monday and Tuesday.
*There is no credit acquisition.

**Other Activities**
There are exchange events hosted by OGM (OMU Global Members/student group).
[https://lit.link/omuglobalmembers](https://lit.link/omuglobalmembers)
FAQ ～Language Requirements～

Q1. Is there any language proficiency requirement?
A1. JLPT N2 or equivalent Japanese Proficiency is desirable.
   Please refer to P.6.

Q2. What should I do if I cannot submit the certificate of Japanese Proficiency?
A2. Candidates who do not have a certificate should use the Excel file "04_★Certificate of Japanese Language Proficiency" and request a Japanese language instructor at their university to prepare a certificate about their Japanese language proficiency and submit it.
   *Please note that undergraduate students who do not have JLPT N2 or equivalent Japanese proficiency may have difficulty in completing the courses.
FAQ ～Period of Stay～

Q1. How long before the start of the semester can I enter Japan?
   A1. Please do not arrive in Japan more than 2 weeks before the semester starts. If you arrive earlier, you must arrange your accommodation by yourself.

Q2. When should I buy an air ticket?
   A2. Please buy an air ticket only after you obtain the visa. OMU will take no responsibility in case the visa is not issued after you have bought an air ticket or the visa is not issued in time for the flight schedule.

Q3. Can I return to my home country by the end of the semester finishes?
   A1. Yes. You can go back to your country after you take the exams.

Q4. Can I stay in Japan after the end of the exchange program?
   A2. No. All the exchange students are required to return to their home countries right after the program at OMU ends to complete their own course work or research.
Q1. Can I do a homestay during the stay in Japan?
   A1. Yes. In that case, please find it by yourself. We do not offer any homestay services.

Q2. Can I choose which dormitory to reside in?
   A2. Basically, exchange students applying live in the dormitory is placed in the “I-wing Nakamozu” at OMU. Please note that we cannot guarantee residency in the dormitory due to the capacity.

Q3. Can I send my belongings to the dormitory before I move in the dormitory?
   A3. No. OMU cannot keep any of your belongings before your Move-In date.