



Murdoch
UNIVERSITY

Finding and selecting your units at Murdoch

Murdoch Study Abroad and Exchange

Updated: October 2017



Welcome!

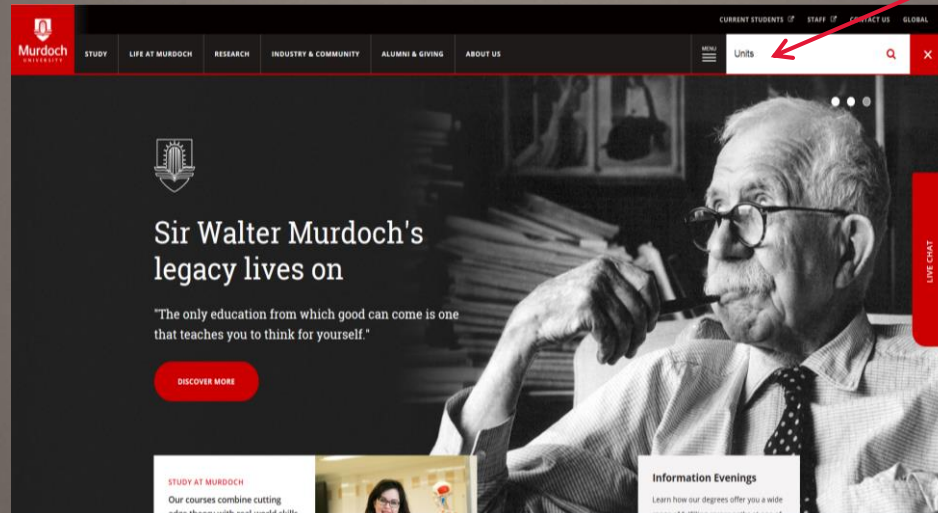
We have prepared this document to assist incoming study abroad and exchange students with finding and selecting Murdoch units (classes/papers/courses) during their time with us.

If you have any questions, please contact us on studyabroad@murdoch.edu.au

Let's Get Started!

To find units (courses, modules, papers, classes) available at Murdoch, visit our online Handbook <http://handbook.murdoch.edu.au/units/>

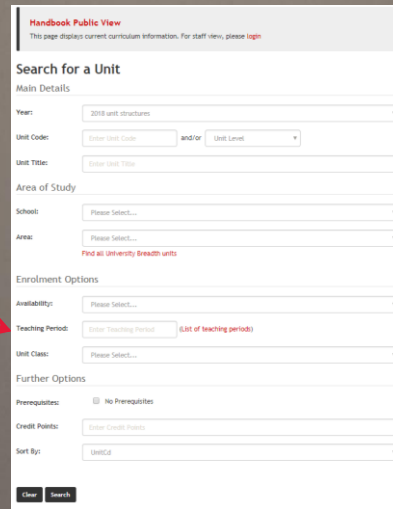
Alternatively, you can find this link by going to the Murdoch homepage and typing the word "Units" into the top right hand corner search bar. When you press enter, the Murdoch University Handbook should be the third or fourth option.



'Search for a Unit'

After clicking on this link and arriving at the units section of our online Handbook, you will be able to search for all units available at Murdoch. Note: there are many options on this page for you to filter your unit search.

The year will be defaulted (e.g. 2018 unit structure) – make sure to filter by the semester you are searching for by entering “**S1**” (Semester 1, Feb – June/Spring) or “**S2**” (Semester 2, July – November/Fall) into the “**Teaching Period**” field.



Handbook Public View
This page displays current curriculum information. For staff view, please [login](#)

Search for a Unit

Main Details

Year:

Unit Code: and/or

Unit Title:

Area of Study

School:

Area:
[Find all University breadth units](#)

Enrolment Options

Availability:

Teaching Period: [\(List of teaching periods\)](#)

Unit Class:

Further Options

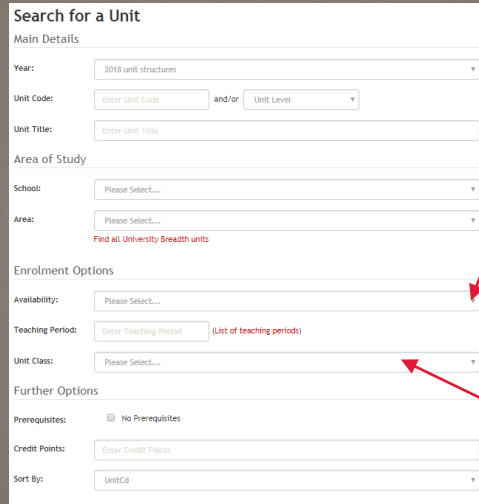
Prerequisites: No Prerequisites

Credit Points:

Sort By:

Filters

It is usually helpful to further filter your search by choosing **Murdoch** in '**Availability**'. The vast majority of units are offered at the main campus at Murdoch, but some are only offered at Murdoch's other regional and international campuses.



The screenshot shows a search form titled "Search for a Unit" with the following sections and fields:

- Main Details**
 - Year: 2018 unit structures
 - Unit Codes: Enter Unit Code and/or Unit Level
 - Unit Title: Enter Unit Title
- Area of Study**
 - School: Please Select...
 - Area: Please Select... (with a link "Find all University Breadth units")
- Enrolment Options**
 - Availability: Please Select... (indicated by a red arrow)
 - Teaching Period: Enter Teaching Period (List of teaching periods)
 - Unit Class: Please Select... (indicated by a red arrow)
- Further Options**
 - Prerequisites: No Prerequisites
 - Credit Points: Enter Credit Points
 - Sort By: UnitCd

We also recommend choosing '**Internal**' from the choices in the field for "Unit Class" (this will filter out all classes that are online-only classes, known as "external" units at Murdoch). To choose units in a particular field of study, go to the '**Area of Study**' section and choose a specific '**School**' or '**Area**' from the drop-down boxes.

What can I take?

Murdoch University has no requirement that you take units which correspond to your field of study at your home university, nor does Murdoch have any requirement that you must take all of your units from one course of study. Some restrictions and quotas do apply in the fields of Media, Vet Science, Psychology and Chiropractic Science, and for all units, you must meet any individual unit pre-requisites.

If you are searching for a unit which corresponds to a requirement at your home university, you can try to search for similar keywords using the **Unit Title** field. For example, if you are a business student and looking for an accounting related unit, you can type in a part of the word, e.g. "accoun". This will bring up all units which have "accoun" in their title. Note: there may be other units which are related to accounting, but not have the "accoun" in their title.

The screenshot shows the 'Search for a Unit' interface. On the left is a navigation menu with links like 'Principal Dates', 'Teaching Periods', 'General Information', 'Print Handbook', 'Course Planning Page', 'Award Titles & Abbreviations', 'Fee Calculator', 'Handbook help', 'Information for Students', 'Cancellation', and 'Regulations and Rules'. The main search area is titled 'Search for a Unit' and includes sections for 'Main Details', 'Area of Study', 'Enrolment Options', and 'Further Options'. The 'Unit Title' field is highlighted with a red box. Other fields include 'Year', 'Unit Code', 'Unit Level', 'School', 'Area', 'Availability', 'Teaching Period', 'Unit Class', 'Prerequisites', 'Credit Points', and 'Sort By'.

Results Page

The previous search will yield a results page that will look like this. The search will provide an itemized list which will display the following information: Unit Code, Unit Title, Availability and Credit Points.

Unit Results

Information on this page, including unit offerings, is from the 2018 academic year.

Search Keywords:

- Year: 2018
- Title: accoun
- Availability: Murdoch
- Teaching Period: s1
- Unit Class: Internal

[< Back to search page](#)

4 Units found for 2018

Code	Title	Previously	Availability	Credit Points
BUS285	Technology and Accounting Processes		MURDOCH : S1-internal, S1-external KAPLAN-SGP : TJA-internal, TMA-internal, TSA-internal	3
BUS356	Contemporary Financial Accounting		MURDOCH : S1-internal, S1-external KAPLAN-SGP : TMA-internal	3
MBS539	Accounting for Managers	2013: MBS513	MURDOCH : S1-internal, S1-external, S2-internal, S2-external, SUM-external DUBAI-ISC : TJD-internal, TMD-internal KAPLAN-SGP : TJA-internal, TMA-internal, TSA-internal	3
MBS669	Management Accounting	2013: MBS627	MURDOCH : S1-internal, S1-external KAPLAN-SGP : TMA-internal	3

Individual Units

You can choose an individual unit to find out more information about the unit. Information will include a brief description, unit learning outcomes, contact time, pre-requisites (if any) and the contact information of the professor who is teaching the unit (called the Unit Coordinator) and much more

Unit (2018)	
Information on this page, including unit offerings, is from the 2018 academic year.	
Technology and Accounting Processes (BUS285)	
School	School of Business and Governance
Credit Points	3
Availability	MURDOCH: 51-internal, 51-external KAPLAN-SGP: TJA-internal, TMA-internal, TSA-internal
Teaching Timetables	Murdoch 51
Description	This unit provides the fundamental concepts and technical skills that students need for future units in accounting. By the end of the unit, students will be able to record accounting transactions and produce relevant financial statements in accordance with Australian Accounting Standards. Topics include the double entry recording system, financial statements, valuation and measurement of assets, cash flow statements. Students will also utilise an accounting software package to facilitate their understanding of computerised accounting.
Unit Learning Outcomes	On successful completion of the unit students should be able to: 1. Identify and analyse financial transactions for recording purposes. 2. Accurately record transactions in appropriate journals and ledgers, both manually and using a computerised accounting package. 3. Identify and record end-of-period adjustments to reflect an entity's financial performance and position. Use work-sheets to facilitate the summarisation and adjustment of financial information. 4. Account for inventory for a retail/merchandising business. 5. Account for GST in the accounting records of a business enterprise. 6. Prepare special journals and control accounts to record business transactions. 7. Prepare a bank reconciliation to control cash and accounting for receivables and non-current assets. 8. Prepare and be able to interpret the following financial statements: Income Statement Balance Sheet Statement of Cash Flows Statement of Changes in Equity
Timetabled Learning Activities	Workshops: 2 hours per teaching week for South Street campus All offerings of this unit include the equivalent of 30 hours of structured learning.
Unit Learning Experiences	The unit is delivered using blended learning design features with core unit materials provided in a digital format followed up by small class knowledge application and skills development. This is enhanced by self directed learning to further develop skills and application of knowledge to practical and current issues.
Assessment	Mid-Semester (Multiple choice and short answer questions) 20%; Group Assignment (manual practice set) 20%; Workshop Participation 10% (including Accounting software based exercises) Final Exam 50%
Prerequisites	BUS170 Foundations of Accounting or BUS160 Introduction to Accounting.

Please ensure you look at prerequisites and check that you meet them

Prerequisites

Please be aware that in order to be allowed entry into a unit at Murdoch, you must satisfy the prerequisites of the unit. Prerequisites indicate that a certain level of background knowledge is required in order to succeed in the unit, and exist to ensure that students are placed in appropriate units. In most cases, the Student Mobility Officer (Inbound) will use your transcript to determine whether you have equivalent units in your academic history – in some cases, the unit coordinator may be contacted and their decision will be final. If you would like to check your eligibility for units before you submit them for transfer credit assessment at your home university, you are welcome to contact studyabroad@murdoch.edu.au to get pre-approved for units

	Final Exam Closed book examination Assessment period 50%
Prerequisites	BUS160 Introduction to Accounting/BUS170 Foundations of Accounting
Exclusions	Students who have completed BUS227 Management Accounting may not enrol in this unit for credit.



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We look forward to
welcoming you to
Murdoch!

For any questions, please email
studyabroad@Murdoch.edu.au





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