

Information for
**international
students**
2020-2021

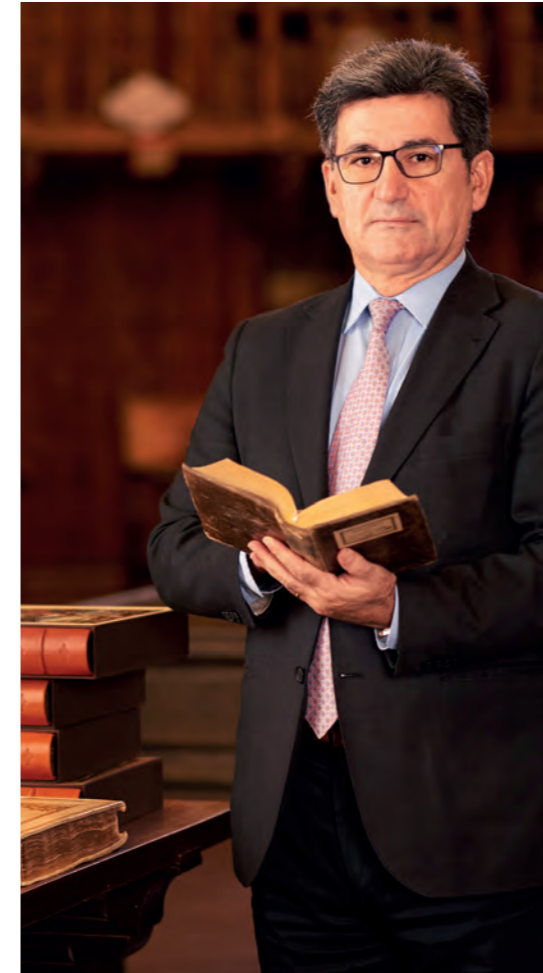


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in International Mobility Programs*”
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D. Efrem Yildiz Sadak
Vice-Rector for International Relations

Welcome

It is our pleasure to welcome you to our University which is 8 centuries old (1218-2018), and we hope that you will enjoy your stay and the instruction you are going to receive in Salamanca or, in the event, at the campuses in Ávila, Béjar, Villamayor and Zamora. This may be your first visit to Spain and specifically to Salamanca and its University centres and we are sure you must have many questions. One of the objectives of this guide is to answer some of them before you arrive in order to ease your integration into academic life here.

In the following pages you will find a general description of our University, some practical advice which will be of use before leaving your own country, and information about your arrival in Salamanca, university services, as well as addresses of interest.

The city of Salamanca offers a broad variety of cultural activities, which we hope you will enjoy.

We also hope that you will find this information useful. Please don't forget that we are always at your service to help you and to facilitate your participation in our intense academic and cultural life.



Information for students in international mobility programs

This brochure is addressed to all foreign students who are going to study at the University of Salamanca during the academic year 2020-2021 within the framework of international mobility programs managed by our Office of International Relations.

Firstly, you will find general information that can be useful for any foreign student coming to study here. We recommend that you read this information carefully, since here you will find the answers to many of the questions you may have.

Further on, you will find specific information for the Erasmus Program, the Exchange Grants with Foreign Universities Program and the Agreement Program.

It is very important that you find out at your own university exactly which program you are in, since the forms to be filled in and the specific information included in this brochure are different for each program.

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General information

A.1 University of Salamanca

A.1.1 Data sheet

Institution	UNIVERSITY OF SALAMANCA
Country	SPAIN
Web site	www.usal.es
Vice-Rector for International Relations	D. EFREM YILDIZ SADAK
Department in charge	Office of International Relations
Address	Benedicto XVI, 22, 1ª Planta (Casa del Bedel) 37008 Salamanca - España
Telephone	+34 923 29 44 26
Web site	http://rel-int.usal.es
E-mail	rrii@usal.es
Director of the Office of International Relations	D.ª M.ª Teresa Hernández Gallego





A.1.2 History

Universitas Studii Salmanticensis

The University of Salamanca, founded in 1218 by King Alphonso IX of León, is one of the oldest universities in Europe and has been an academic point of reference throughout its almost 800 years of existence, taking in uncountable generations of students from all parts of the globe.

The University reached its maximum splendour in the fifteenth and sixteenth centuries, when it became the centre of a worldwide debate on human rights. Its Senate argued about Columbus's project, and once America had been discovered, it argued about the right of indigenous peoples to have their rights fully recognized. It also had among its students what were probably the first women university students in the world, one of whom was the first to teach in a university.

Today the University of Salamanca upholds its academic and research excellence, and together with other European universities is in a process of adapting its teachings to the new *"European Higher Education Area"*, which seeks to place the student at the centre of learning.

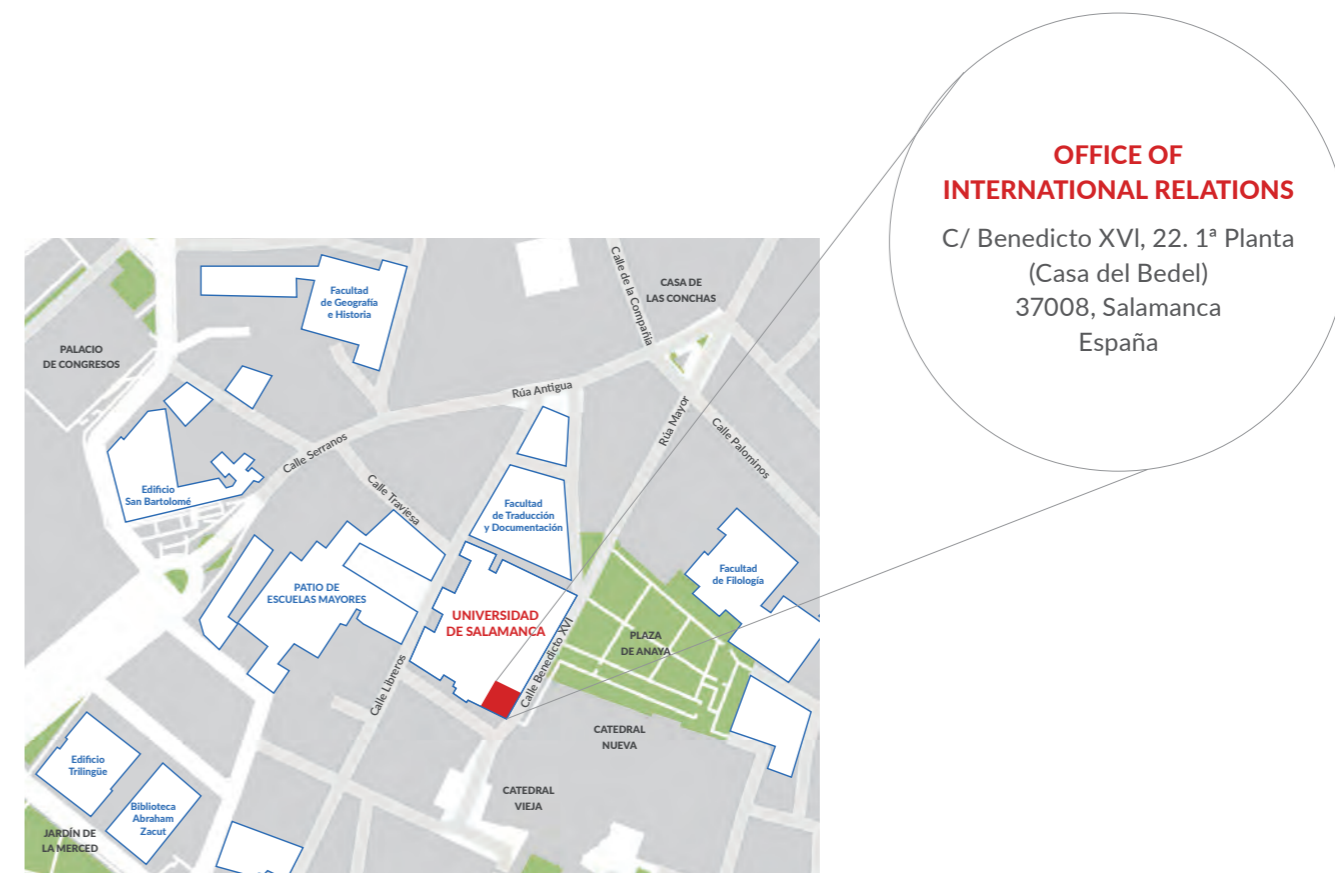
	30.000 students	 25 centers
	9.000 foreign students	 574 oficial degrees offered
	2.612 academic staff	 +600 agreements signed foreign universities

A.1.3 Location

The University of Salamanca has Centres in different towns: Ávila, Béjar, Salamanca, Villamayor and Zamora.

Most Centres are located in the city of Salamanca, which has a population of more than 150,000. At a distance of 200 km from Madrid, Salamanca is a dynamic and open city, a true university town.

The university centres in Salamanca are located in different parts of town: some are in the Old Quarter and others in peripheral areas situated at about 20 minutes' walk from the city centre.



OFFICE OF INTERNATIONAL RELATIONS
C/ Benedicto XVI, 22. 1ª Planta
(Casa del Bedel)
37008, Salamanca
España



General information

A.2 Practical information

A.2.1 Before arriving in Salamanca

2.1.1. Students visa

A) The following students do not need a student visa

- Students who are citizens of any of the member States of the European Union.
- Students who are citizens of any country that has ratified the agreement of the free circulation of citizens (Norway, Iceland, Liechtenstein and Switzerland).
- For stays of less than 90 days (3 months), the citizens of countries on the common list of Third Countries whose citizens are not required to have a visa for member States:
<http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/InformacionParaExtranjeros/Documents/listapaisesvisado.pdf>

B) A visa is necessary for all those students from non-EU countries who plan to reside in Spain for more than 3 months. A student visa to enter and legally remain in Spain must be applied for at the Spanish Embassy or Consulate in the student's country of origin or residence.

DEPENDING ON THE DURATION OF THE STAY, THERE ARE TWO TYPES OF STUDENT VISAS:

- **Student visa for a maximum of 180 days. Students cannot ask for a visa extension.**
- **Long term visa for studies lasting longer than 180 days.** Within a month of your entry into Spain you must apply for an authorization for a study stay (AUTORIZACIÓN DE ESTANCIA POR ESTUDIOS) at the Office for Foreigners in the Salamanca Police Station. This visa can be extended for as long as you are registered at the University.
Students planning to study for more than a semester at the University of Salamanca should apply for a long term visa.

STUDENT VISA APPLICATION:

The Office of International Relations of the University of Salamanca will send a letter of acceptance to your university which is needed in order to apply for the student visa before coming to Spain.

Take this letter of acceptance to the Spanish embassy or consulate in your country to begin processing your visa application.

FOR MORE INFORMATION, CONTACT:

- **Ministerio de Asuntos Exteriores (Foreign Office):**
<http://www.maec.es>
- **Social Affairs Service of the University of Salamanca:**
<http://sas.usal.es>
extranjeros.sas@usal.es

NOTE OF INTEREST

Foreigners admitted to the country for study purposes will not be authorized to work (either for others or as self-employed). However, to the extent that it does not interfere with their studies, and under the terms legally determined, they may work part-time or for a limited amount of time by previously applying for the corresponding permit.

2.1.2. Health and mobility insurance

- **All foreign students participating in international mobility programmes are obliged to purchase the mobility insurance policy of the University of Salamanca**, regardless of the requirements of their own university in this matter. This insurance can be obtained by each student directly at the following website:
<https://www.erv.es/EOS/agregadorflotante?lang=es&u=vVmCaj8k35sQwThuVvgmjg%3D%3D&p=K2w8Hnc2kKA%3D&numPoliza=07631000394>
- **Proof that you are processing this insurance is an essential requirement for obtaining the letter of acceptance that allows you to enrol in this University.** This may be done by sending a scanned copy of the receipt to the email address of the corresponding programme, or a photocopy by post to the following address:
Servicio de Relaciones Internacionales, Benedicto XVI 22, 1ª planta, 37008 Salamanca (España).
- **Each student must also verify in their own country all the obligations and/or conditions relating to health care in Spain.**

A.2.2 Accommodation

You may reserve lodgings before your arrival or after you have reached the city.

- **Accommodation in University of Salamanca residence halls.** The deadline for reserving a place usually ends at the beginning of July. For detailed information go to:
www.usal.es/colegios-residencias
- **Accommodation in shared flats, with a family, private student residence halls, etc.** Information is available on the web site of the [University Guidance Office](http://spio.usal.es/alojamiento) (Servicio de Promoción, Información y Orientación):
<http://spio.usal.es/alojamiento>
informacion@usal.es
- **Accommodation with older persons as part of University of Salamanca's intergenerational living program:** an older person offers accommodation at a low rate to students in exchange for some help at home. For more information, see the web site of the [Office of Social Services](http://sas.usal.es) (Servicio de Asuntos Sociales).
<http://sas.usal.es>
intergeneracional.sas@usal.es
- **Temporary accommodation in the city's youth hostels (Albergues Juveniles) for the first few days:**

ALBERGUE JUVENIL SALAMANCA	ALBERGUE JUVENIL LAZARILLO DE TORMES
info@alberguesalamanca.com	info@alberguesalamancamunicipal.com
http://www.alberguesalamanca.com	http://www.alberguesalamancamunicipal.com
- **Other temporary accommodation:**
www.infohostal.com

A.2.3 How to get to University of Salamanca

The University of Salamanca has different Campuses in the towns of Ávila, Béjar, Salamanca, Villamayor y Zamora (distances from Salamanca below).

HOW DO I GET TO SALAMANCA?

The most common way to come is through Madrid, although you might also come through Irún on the Northern French border or from Barcelona. You can get to Salamanca by train (<http://www.renfe.es>) or by bus (several companies) from all of these points.

There are several ways to get to Salamanca from Madrid.

- **If you arrive at MADRID-BARAJAS, airport, there is an Express Bus Service from T1 and T4 to Salamanca.**

Further information at <http://www.avanzabus.com>

To get from the airport to Madrid city, you can take the "Metro":

- **To go from Madrid-Barajas Airport to Estación de Autobuses Sur - Méndez Alvaro:** take line 8 to "Nuevos Ministerios", then change to line 6 and get off at the bus station.

- **To go from Madrid-Barajas Airport to Chamartín railway station:**

take line 8 to "Nuevos Ministerios", then change to line 10 and get off at Chamartín.

Information about the Madrid underground can be found at: <http://www.metromadrid.es>

- **Coming from Madrid to Salamanca by TRAIN::**

Trains for Salamanca leave from the Chamartín Railway Station in Madrid. There are several trains a day to Salamanca. More information at:

<http://www.renfe.es>

Tel.: +34 902 32 03 20

- **Coming from Madrid to Salamanca by BUS:**

There are many daily buses from the "Estación de Autobuses Sur - Méndez Álvaro" to Salamanca.

More information at:

<http://www.avanzabus.com>

Tel.: +34 91 272 28 32 (atención al cliente)

Estación Sur de Autobuses de Madrid Avda. Méndez Álvaro, 83. Madrid.

Tel.: +34 91 468 42 00

<http://www.estaciondeautobuses.com>

In Salamanca, metropolitan bus number 4 takes you from the Bus Station to the city centre.

HOW DO I GET TO BÉJAR?

Béjar is located at a distance of 72 Km. from Salamanca. There are buses daily from Salamanca.

For more information, call: +34 923 24 46 41

<http://www.mogacar.com>

HOW DO I GET TO ÁVILA?

Ávila is located at a distance of 97 Km. from Salamanca. There are daily buses from Salamanca to Ávila.

For more information, call: +34 91 272 28 32

<http://www.avanzabus.com>

There are also trains between Salamanca and Ávila. More information, call: +34 902 32 03 20

<http://www.renfe.es>

HOW DO I GET TO ZAMORA?

Zamora is 62 Km. from Salamanca and there are many daily buses linking the two cities.

For more information, call: +34 923 22 35 87

<http://www.zamorasalamanca.es>

A.2.4 Other information of interest



2.4.1. Climate

Salamanca has a continental climate, with strong contrasts in seasonal temperatures. Winter temperatures range between -2° and 15° C, and summer temperatures, between 20° and 35° C.

For more information go to:

www.aemet.es



2.4.2. General cost of living and currency

Student expenses will vary according to the type of accommodation.

However, €800 a month is the approximate amount needed to cover basic costs of rent, transport, food, etc.

Spain's currency is the Euro; for the current exchange rate go to:

<http://es.finance.yahoo.com> → Divisas

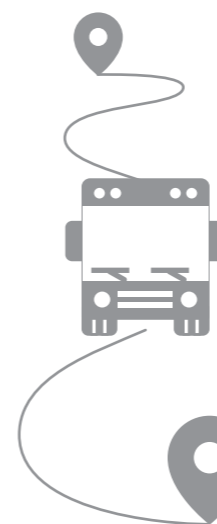


2.4.3. Bank accounts

It is easy to open an account in one of the many banks operating in the city with a passport or official ID card. Some bank offices may ask for the NIE (Número de Identificación para Extranjeros, Foreign Citizens Identification Number), which can be obtained at the Oficina de Extranjería (Foreign Affairs Office): c/ Gran Vía 31.

Further information at the Home Office web page:

<http://www.interior.gob.es/web/servicios-al-ciudadano/extranjeria/ciudadanos-de-la-union-europea/numero-de-identidad-de-extranjero-nie>



2.4.4. Public transport

There are several metropolitan bus lines for getting around in Salamanca, Béjar, Ávila and Zamora.

In Salamanca tickets can be purchased on the bus for one ride and different types of pass cards can be purchased at the offices of Salamanca Transportes (Gran Vía, 4) and recharged on any bus or at the offices.

More information can be found at:

<http://www.salamancadetransportes.com>

In Ávila, single-journey tickets, ordinary bus passes and youth bus passes are available.

In Béjar and Zamora single-journey tickets and bus passes are available.



General information

A.3 Academic information

A.3.1 University centres and International coordinators

Below is a list of the different University of Salamanca Centres, with contact information for their administration offices.

Students in the Erasmus and Foreign University Exchange Grant Programs can consult their International Coordinators about academic topics. Their names and contact information also appear below:

CENTRES	INTERNATIONAL ACADEMIC COORDINATOR
FACULTY OF FINE ARTS Campus Ciudad Jardín Avda. de la Merced s/n 37005, Salamanca - España Tel.: +34 923 29 46 22 www.bbaa.usal.es	Prof.ª Dr.ª D.ª Carmen González García Tel.: +34 923 29 46 20 Ext.: 3235 erasmusbellasartes@usal.es
FACULTY OF BIOLOGY Campus Miguel de Unamuno C/ Donantes de Sangre s/n 37007, Salamanca - España Tel.: +34 923 29 44 70 http://facultadbiologia.usal.es	Prof. Dr. D. Jesús Lacal Romero Tel.: +34 923 29 44 00 Ext.: 4828 jlacal@usal.es
FACULTY OF SCIENCES Plaza de los Caídos s/n 37008, Salamanca - España Tel.: +34 923 29 44 52 www.fcencias.usal.es	Prof.ª Dr. D. Antonio Miguel Martínez Graña Tel.: +34 923 29 44 00 Ext.: 6304 mgranna@usal.es
FACULTY OF AGRICULTURAL AND ENVIRONMENTAL SCIENCES Avda. Filiberto Villalobos 119-129 37007, Salamanca - España Tel.: +34 923 29 46 90 http://fcaa.usal.es	Prof.ª Dra. D.ª Martha Trujillo Toledo Tel.: +34 923 29 46 90 mett@usal.es
FACULTY OF CHEMICAL SCIENCES Plaza de los Caídos s/n 37008, Salamanca - España Tel.: +34 923 29 44 75 www.fcquimicas.usal.es	INGENIERÍA QUÍMICA - Prof. Dr. D. Mariano Martín Martín Tel.: +34 923 29 45 00 Ext.: 1531 mariano.m3@usal.es QUÍMICA - Prof. Dr. D. Miguel Ángel Vicente Rodríguez Tel.: +34 923 29 45 00 Ext.: 6238 mavicente@usal.es
FACULTY OF SOCIAL SCIENCES Campus Miguel de Unamuno P.º Francisco Tomás y Valiente s/n. Edificio FES 37007, Salamanca - España Tel.: +34 923 29 45 71 http://cienciassociales.usal.es	Prof.ª Dra. D.ª M.ª José Sánchez García Tel.: +34 923 29 44 00 Ext.: 3136 socratesccss@usal.es

CENTRES	INTERNATIONAL ACADEMIC COORDINATOR
FACULTY OF LAW Campus Miguel de Unamuno P.º Francisco Tomás y Valiente s/n 37007, Salamanca - España Tel.: +34 923 29 44 42 www.campus.usal.es/~derecho	Prof.ª Dr.ª D.ª Fátima García Díez Tel.: +34 923 29 44 00 Ext. 1669/1675/1608 coordinerderecho@usal.es erasdcho@usal.es
FACULTY OF ECONOMICS AND BUSINESS ADMINISTRATION Campus Miguel de Unamuno P.º Francisco Tomás y Valiente s/n. Edificio FES 37007, Salamanca - España Tel.: +34 923 29 45 61 https://facultadeconomiayempresa.usal.es	Prof. Dr. D. Alvaro Garrido Morgado Tel.: +34 923 29 44 00 Ext.: 1967 int.ec@usal.es
FACULTY OF EDUCATION Campus de Educación P.º Canalejas 169. 37008, Salamanca - España Tel.: +34 923 29 46 30 http://educacion.usal.es	Prof. Dr. D. Vicente José Marcet Rodríguez Tel.: 34 923 29 44 00 Ext. 6196 vimarcet@usal.es
FACULTY OF NURSING & PHYSIOTHERAPY Campus Miguel de Unamuno C/ Donantes de Sangre s/n 37007, Salamanca - España Tel.: +34 923 29 45 75 www.enfermeriayfisioterapia.usal.es	Prof.ª Dra. D.ª Carmen Sánchez Sánchez Tel.: +34 923 29 45 90 Ext.: 3200 adm.eueyf@usal.es csanchez@usal.es
FACULTY OF PHARMACY Campus Miguel de Unamuno C/ Licenciado Méndez Nieto 37007, Salamanca - España Tel.: +34 923 29 45 21 www.facultadfarmacia.org	Prof.ª Dra. D.ª Ana Isabel Morales Martín Tel.: +34 923 29 45 28 Ext. 4472 amorales@usal.es
FACULTY OF LANGUAGE & LITERATURE Plaza de Anaya s/n. 37008, Salamanca - España Tel.: +34 923 29 44 45 http://facultadfilologia.usal.es	Prof.ª Dra. D.ª Mar Soliño Pazó Tel.: +34 923 29 44 45 Ext. 6152 erasmusfil@usal.es socratesfil@usal.es
FACULTY OF PHILOSOPHY Campus Miguel de Unamuno P.º Francisco Tomás y Valiente s/n. Edificio FES 37007 Salamanca - España Tel.: +34 923 29 44 42 www.filosofiausal.usal@es	Prof. Dr. D. Domingo Hernández Sánchez Tel.: +34 923 29 44 00 Ext. 3420 dhernan@usal.es
FACULTY OF GEOGRAPHY AND HISTORY C/ Cervantes s/n. 37002 Salamanca - España Tel.: +34 923 29 44 48 http://fgh.usal.es	Prof.ª Dra. D.ª Sara Núñez Izquierdo Tel.: +34 923 29 45 50 Ext.: 1428 socgh@usal.es

CENTRES	INTERNATIONAL ACADEMIC COORDINATOR
FACULTY OF MEDICINE Campus Miguel de Unamuno Avda. Alfonso X El Sabio, s/n 37007, Salamanca - España Tel.: +34 923 29 45 41 www.medicina.usal.es	Prof.ª Dra. D.ª Ana Velasco Criado Tel.: +34 923 294541 Ext: 1872 anvecr@usal.es
FACULTY OF PSYCHOLOGY Campus Ciudad Jardín Avda. de la Merced s/n 37005, Salamanca - España Tel.: +34 923 29 46 12 www.campus.usal.es/~psicologia	Prof.ª Dra. D.ª Rosario Pozo García Tel.: +34 923 29 46 12 Ext.: 4610 chpozo@usal.es
FACULTY OF TRANSLATION AND INFORMATION SCIENCE C/ Francisco de Vitoria 6-16 37008, Salamanca - España Tel.: +34 923 29 45 80 http://exlibris.usal.es	Prof.ª Dra. D.ª Ángela Flores García Tel.: +34 923 29 45 80 Ext.: 6266 movilidad.ftd@usal.es
HIGHER POLYTECHNIC OF ZAMORA Avda. Cardenal Cisneros 34 49022, Zamora - España Tel.: +34 980 54 50 00 http://poliz.usal.es/politecnica	Prof.ª Dra. D.ª Mª Beatriz García Vasallo Tel.: +34 980 54 50 00 Ext.: 3705 bgvasallo@usal.es
UNIVERSITY TEACHER TRAINING COLLEGE OF ZAMORA Avda. del Príncipe de Asturias s/n 49029, Zamora - España Tel.: +34 980 54 50 00 www.campus.usal.es/~magisterioza	Prof. Dr. D. Francisco José Cuadrado Santos Tel.: +34 980 54 50 00 Ext.: 3738 / 3664 sestudiantesmza@usal.es
UNIVERSITY COLLEGE OF EDUCATION AND TOURISM OF ÁVILA C/ Madrigal de las Altas Torres 3 05003, Ávila - España Tel.: +34 920 35 36 02 www.campus.usal.es/~turismo	Prof.ª Dra. D.ª María Egido Vicente Tel.: +34 920 35 36 00 Ext: 3873 mariaegido@usal.es
HIGHER POLYTECHNIC OF ÁVILA Avda. Hornos Caleros 50 05003,Ávila - España Tel.: +34 920 35 35 00 http://politecnicaavila.usal.es	Prof. Dr. D. Benjamín Arias Pérez Tel.: +34 920 35 35 00 Ext.: 3768 eu.epsa@usal.es

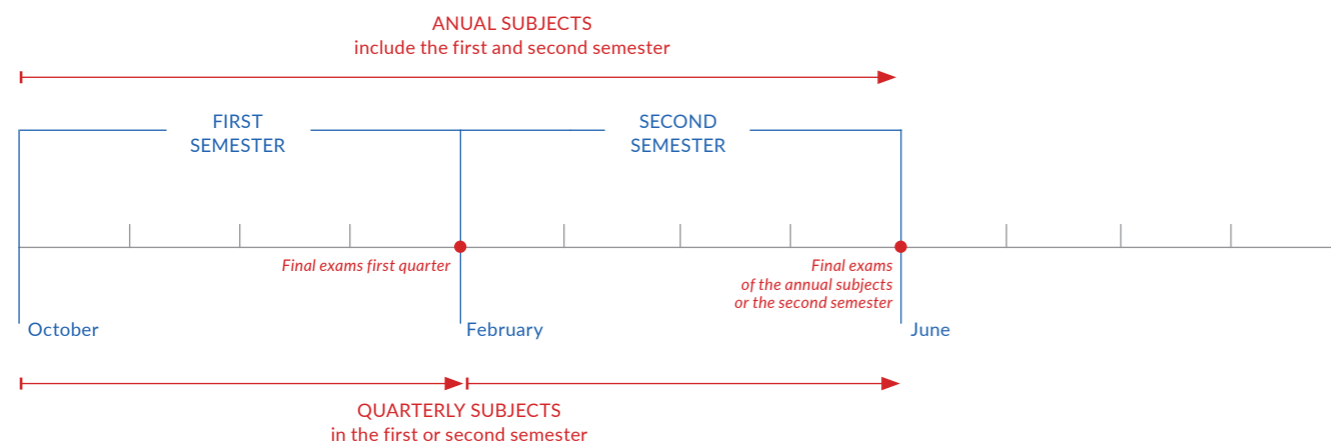
CENTRES	INTERNATIONAL ACADEMIC COORDINATOR
HIGHER TECHNICAL SCHOOL OF INDUSTRIAL ENGINEERING OF BÉJAR C/ Fernando Ballesteros 2 37700, Béjar. Salamanca - España Tel.: +34 923 40 80 80 www.industriales.usal.es	Prof. Dr. D. Roberto Carlos Redondo Melchor Tel.: +34 923 40 80 80 Ext.: 2252 movilidad.etsiib@usal.es
UNIVERSITY INSTITUTE OF IBEROAMERICA Hospedería Fonseca . C/Fonseca 2 37002, Salamanca - España Tel.: +34 923 29 46 36 www.americo.usal.es	Prof.ª Dra. D.ª Cristina Rivas Pérez Tel.: +34 923 29 45 00 Ext: 3336 iberoame@usal.es crisrivas@usal.es
UNIVERSITY INSTITUTE OF MEDIEVAL AND RENAISSANCE STUDIES AND DIGITAL HUMANITIES Casa Dorado Montero Paseo Rector Esperabé 47 37008, Salamanca - España Tel.: +34 923 29 46 25 Ext.: 3058 http://iemyr.usal.es	Prof. Dr. D. José Antonio Cordón García Tel.: +34 923 29 45 00Ext.: 3058 jcordon@usal.es
UNIVERSITY INSTITUTE OF INVESTIGATION IN ART: TECHNOLOGICAL AND COMMUNICATION INNOVATION Edificio I+D+i. C/Espejo 12 37007, Salamanca Tel.: +34 923 29 46 20 Ext.: 3225 http://ata.usal.es	Prof.ª Dra. D.ª Úrsula Martín Asensio Tel.: +34 923 29 45 00 Ext.: 4755 / 3225 ursulamartin@usal.es
UNIVERSITY INSTITUTE OF SCIENCE AND TECHNOLOGY STUDIES Edificio I+D+i. C/Espejo 12 37007, Salamanca Tel.: +34 923 29 48 34 www.ecyt.usal.es	Prof.ª Dr.ª D.ª Ana Cuevas Badallo Tel.: +34 923 29 48 34 ecyt@usal.es

A.3.2 Academic Calendar

The academic year is organized into 2 semesters. The first semester begins in September and ends in February; the second semester begins in February and ends in June. Subjects may be semester-long or year-long and exams are held at the end of each semester.

To see the Academic Calendar, go to:

www.usal.es/calendario-academico-20202021



A.3.3 Study plans

- Students may only choose among subjects included in the official degree study plans taught in the different Centres of the University of Salamanca, always respecting both the limitations established in each centre and the conditions of the corresponding mobility programme.

- Students should make sure the subjects they choose are taught during their period of stay in Salamanca: first semester, second semester or full academic year.

- Students may also consult the Academic Handbook of the Centre in which they wish to study. This handbook provides information on subjects, time-tables, exam dates, professors' names, etc.

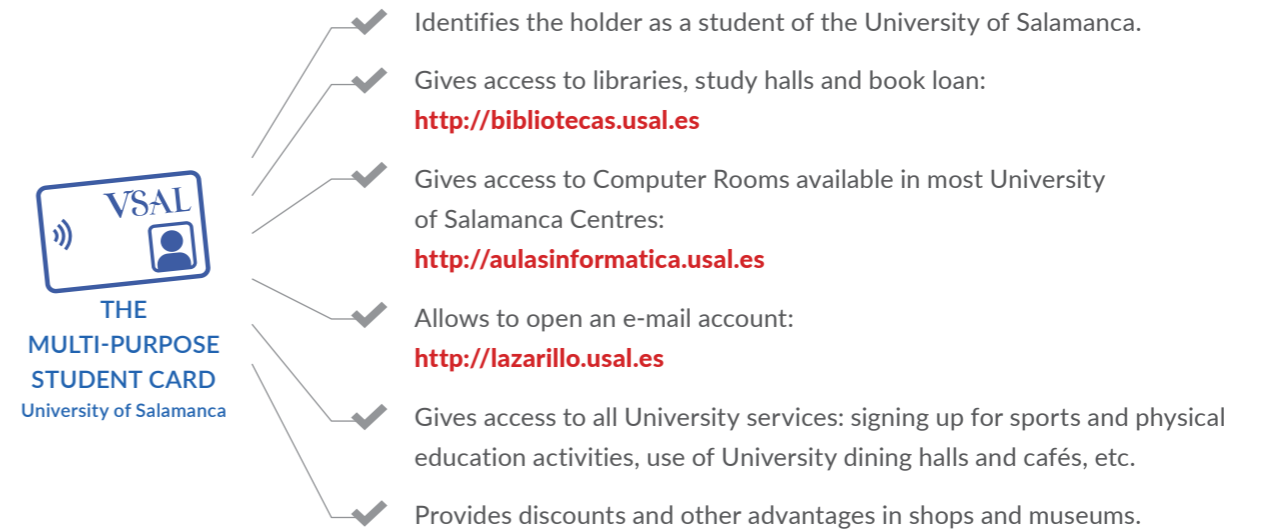
The Handbooks for all the Centres are updated every year and can be found on the University of Salamanca web site:

www.usal.es/ven-a-la-usal



A.3.4 Student card

Después de haber formalizado la matrícula en la Universidad de Salamanca, todos los becarios recibirán instrucciones para obtener el carnet de estudiante.





General information

A.4 University services



A.4.1 University Guidance Office

Casa del Bedel
Benedicto XVI, 22, Bajo
37008 Salamanca - España

Tel.: +34 923 29 46 48
<http://spio.usal.es>

The Guidance Office (SPIO) offers information, guidance and assessment in different fields and matters:

- General information about the University.
- Accommodation: Updated lists of flats and rooms to rent can be found on the web page.
- Conversational exchange in foreign languages among members of the university community through the SPIO's electronic bulletin board.
- Guidance in the area of educational psychology.

There are also other university information points (PIU) at different faculties and campuses:

IN SALAMANCA:	IN ÁVILA, BÉJAR AND ZAMORA:
· PIU Fine Arts-Psychology: informacion.ciudadjardin@usal.es	· PIU Ávila: informacion.avila@usal.es
· PIU Campus Miguel Unamuno: informacion.unamuno@usal.es	· PIU Béjar: informacion.bejar@usal.es
· PIU Education: informacion:canalejas@usal.es	· PIU Zamora: informacion.zamora@usal.es



A.4.2 Social Affairs Service

Patio de Esucelas 3
Planta Baja
37008 Salamanca - España

Tel.: +34 923 29 45 00
Ext.: 3083
sas@usal.es
<http://sas.usal.es>

The Social Affairs Service (SAS) has the following support units for the university community:

- Social Support Unit.
- Unit for University Students with a Disability.
- Voluntary Work Unit.
- Psychological Assistance Unit.
- Psychiatric Unit.



A.4.3 Dining and Residence Halls

Fonseca 4
37002 Salamanca - España

Tel.: +34 923 29 45 50 Fax:
+34 923 29 46 45
colegios@usal.es
<http://usal.es/colegios-residencias>

The University of Salamanca has six University Residence Halls with single and double rooms, as well as five university dining halls.



A.4.4 Libraries

The University of Salamanca has a General Historical Library. It is the main university library in Europe, founded by King Alphonse X in 1254. This Library has a reading room for researchers:
<http://bibliotecahistorica.usal.es>

The University of Salamanca has an extensive network of libraries:
<http://bibliotecas.usal.es>

* A student card is necessary to access these libraries.



A.4.5 Internet access

After registration, the student receives instructions and keys to access the different University computer services: e-mail account, access to the wifi, virtual campus "Studium", etc...

The University of Salamanca has a computer network distributed among the different Centres:
<http://aulasinformatica.usal.es>

*A student card is necessary to access computer rooms and opening an e-mail account.



A.4.6

Physical Education and Sports Service

Plaza San Bartolomé 1
37008 Salamanca - España

Tel.: +34 923 29 44 19

serv.efyd@usal.es

www.usal.es/deportes

This Office is in charge of organizing and offering physical fitness and sports activities for general training, recreation, and/or competition.

At this Office you can obtain information about a wide range of programmed sports activities.



A.4.7

Cultural Activities Service

Hospedería Fonseca
Fonseca 2, 2ª planta
37002 Salamanca - España

Tel.: +34 923 29 44 80

cultural@usal.es

<http://sac.usal.es>

Each semester this Office organizes a program of cultural activities that is available at its office or on its website. The program includes music, theatre, dance, lectures, exhibitions, etc., as well as courses in these areas.

The University's different music groups pertain to this Office: Big Band, Choirs, Baroque Orchestra, Tunas, etc



Specific information

B.1 **Erasmus program**

B.1.1.- Admission

B.1.1.1.- Who can participate

B.1.1.2.- Selection by the the home university

B.1.1.3.- Nomination

B.1.1.4.- Application documents

B.1.1.5.- Health and mobility insurance

B.1.2.- Preparing your stay

B.1.2.1.- Learning Agreement

B.1.2.2.- Accommodation

and other practical information

B.1.2.3.- Spanish course for Erasmus students

B.1.3.- Starting out at the University of Salamanca

Tel.: +34 666 598622

+34 677 522576

erasmus-in@usal.es

<http://rel-int.usal.es>

B.1.1 Admission

The University of Salamanca participates in the Erasmus Program, which is a program of European Community Action in the sphere of university student mobility, and maintains inter-institutional agreements with a large number of European institutions of higher education.

1.1.1. Who the Program is for

This program allows selected students from European universities holding inter-institutional agreements with the University of Salamanca to study for a full academic year or a semester at the University of Salamanca.

1.1.2. Selection at the home university

Students must not apply directly for admission to the University of Salamanca.

The office of international relations or mobility office at the home university is in charge of sending the list of students selected for the Erasmus program each academic year to the Office of International Relations of the University of Salamanca.

1.1.3. Nomination

E-mail: erasmus-in@usal.es

The home university must send a list of their Erasmus nominees to the Office of International Relations, including the following information:

- **Name(s) and surname(s) of the students.**
- **E-mail address.**
- **Area of study.**
- **Period of study in Salamanca.**
- **Study level (Undergraduate, Master, Doctorate).**

The deadline for sending the list is July, 15th, 2020 (for all applicants).

Admission is decided by the the Vice-Rector for Internationalisation after consultation with the International Coordinators of the different Centres and after having verified that the mobility is in accordance with the established agreements.



1.1.4. Application documents

Students duly nominated by their home institution must complete the on-line Erasmus Application Form, print it and send it by email to the International Relations Office (erasmus-in@usal.es), together with a recent passport-size photograph and a copy of the ID document or passport.

The on-line Erasmus Application Form is available on our web site <http://rel-int.usal.es> → “Programas” → “Erasmus” → “Becas Erasmus de Estudios” → “Estudiantes Extranjeros” → “Solicitud on-line Erasmus extranjeros”

The deadline for receiving applications is July, 15th 2020.

Following the correct reception of the application form, students will be sent an acceptance letter to be presented at the corresponding centre of the University of Salamanca when registering.

1.1.5. Health and mobility insurances

- All Erasmus students must take out the mobility insurance of the University of Salamanca, regardless the requirements of the student's home institution on this regard. This insurance policy shall be signed up by each student directly via the website <https://www.erv.es/EOS/agregadorflotante?lang=es&u=vVmCaj8k35sQw-ThuVvgmjg%3D%3D&p=K2w8Hnc2kKA%3D&numPoliza=07631000394>
- Health Care: Students from the EU and Switzerland are entitled to medical care in the medical centres and hospitals that form part of or have agreements with the Spanish National Health System (Seguridad Social). To be able to use these services, students must apply for the European Health Card at the health service offices in their country of origin. Foreign students from other countries than the above mentioned or who are not covered by national health plans, must have private health insurance.

A proof of having taken out both insurances will be a mandatory requirement in order to formalise the inscription at the University of Salamanca and receive the student card (which allows access to University services, such as libraries, computer rooms or the University digital platform).

Students must send, before their arrival in Salamanca, a copy of both documents either by e-mail to the International Relations Office (erasmus-in@usal.es).

B.1.2 Preparing your stay

1.2.1. Learning Agreement

The University of Salamanca does not require the Learning Agreement prior to the beginning of the Erasmus stay, so it can be agreed with the corresponding International Departmental Coordinator after the student's arrival in Salamanca.

In the event that the home university requires this document prior to the student's departure, it will have to be sent for approval and signature to the corresponding International Departmental Coordinator (see the list of International Coordinators on pages 20-23). There is not an Institutional Coordinator at the University of Salamanca; therefore, only Departmental Coordinators can sign these documents.

Please do not send Learning Agreements to the International Relations Office; they will not be attended or redirected.

1.2.2. Accommodation and other practical information

The Office of International Relations of the University of Salamanca does not find accommodation for students. The students themselves should look after this, in accordance with their personal preferences.

*Information on student accommodation can be found in Section A.2.2 of the General Part of this brochure (page 15).

1.2.3. Spanish course for Erasmus students

The language of instruction at our institution is Spanish. Students must have sufficient Spanish skills before coming in order to be able to follow lectures. A minimum level of B1 is recommended, although no certificate is required.

The University of Salamanca offers, at the beginning of each semester (October and November for the 1st semester, and February/March for the 2nd semester), a Spanish intensive course to all Erasmus students who wish to take it. Students have to pay 150 Euros for course materials and linguistic consulting.

Interested students must indicate it by marking the corresponding box on the on-line Erasmus Application Form.

The course is offered on the following dates:

- 5th to 23th October, 2020. - 4th to 24nd November, 2020. - 22th February to 12th March, 2021.

A more detailed information about this course (timetables, assessment test, etc...) is available on our website:

<http://rel-int.usal.es/> -> "Erasmus" -> "Estudiantes Extranjeros Erasmus" -> "Becas Erasmus de estudios" -> "Curso de español para estudiantes Erasmus"

Once enrolled, students will be given a placement test to determine their level of Spanish in order to organize the different groups. **At the end of the course, the students will receive a certificate of attendance if they have attended at least 90% of the classes.**

CURSOS INTERNACIONALES

Patio de Escuelas Menores s/n.
37008, Salamanca - España

Tel.: +34 923 29 44 18

<http://corintio.usal.es>

internat@usal.es

Open:

Mornings: from 9 to 14 . Monday-Friday and Afternoons: from 16 to 18:30. Monday-Thursday.

B.1.3 Starting out at the University of Salamanca

Below is a list of steps to follow when you first arrive in Salamanca:

1. International Coordinator of the Centre.

Students must contact the International Coordinator at their Centre in Salamanca for any Erasmus document: signature of arrival and stay certificates and Learning Agreement, choice of subjects and enrolment.

Any academic questions should also be addressed to them (see the list of International Coordinators on pages 20-23).

2. Enrolment in the University of Salamanca

After speaking to the Coordinator, you should go to the Registry Office of the Centre (Secretaría) to enrol, after which you will be given a receipt. Any certificate you may need can also be obtained there.

Any change in address, e-mail or telephone number during your stay in Salamanca must be reported to the Administration of the Centre and to the Office of International Relations.

3. Student Card

After having enrolled at your Centre, you must **send by email** to International Relations Office (erasmus-in@usal.es) the following documents:

- A copy of your registration sheet at the Centre/Faculty
- A copy of your ID /passport (the same document used for enrolment)
- Student data in Salamanca:
 - Full postal address (street, street number, floor, postal code)
 - Contact telephone number

Upon reception of these documents, students will receive confirmation of place and date for collecting their student card.

4. Certificates

When your period of stay is over, you must ask the International Coordinator at your Centre to sign your stay certificate. *Once the examination period is ended, the Registry Office of your Centre will send your transcript of records to your home university.*





Specific information

B.2 Exchange grants

B.2.1.- Mobility sphere

- B.2.1.1.- Selection at the home university
- B.2.1.2.- Who the program is addressed to
- B.2.1.3.- Paperwork and deadlines
- B.2.1.4.- Admission procedure

B.2.2.- Preparing your stay

- B.2.2.1.- Documents you must bring with you
- B.2.2.2.- Accommodation
and other practical information
- B.2.2.3.- Spanish course
for Full Academic Year and Semester
Exchange Grant Students

B.2.3.- Starting at University of Salamanca

Tel.: +34 663 039276
+34 663 039370

intercambio-in@usal.es
<http://rel-int.usal.es>

B.2.1 Mobility sphere

The University of Salamanca has agreements with specific conditions with universities all over the world within the framework of the Exchange Grant with Foreign Universities Program.

Below is a list of the universities participating in this Program during the 2020-2021 academic year.

AFRICA	
Morocco	The Innovative University of Rabat
ASIA	
China	Zhejiang University
South Korea	Seoul National University, Hankuk University of Foreign Studies
Japan	Aoyama Gakuin University, Chiba University, Doshisha University, Ferris University, Gifu University, Kanagawa University, Kanazawa University, Kansai Gaidai University, Keio University, Kobe City University of Foreign Studies, Kokugakuin University, Kyoto University of Foreign Studies, Meiji University, Nanzan University, Nihon University, Rikkyo University, Sophia University, Takushoku University, Tohoku University, Tokai University, Tokyo University of Foreign Studies University of Tsukuba, Tsuru University, Waseda University, Yamagata University
Taiwan	National Taiwan University
EUROPE	
Germany	Rheinische Friedrich-Wilhelms-Universität (Bonn), Universität zu Köln, Ruprecht-Karls-Universität Heidelberg, Universität München, Bayerische Julius-Maximilians-Universität Würzburg
Belgium	Haute École de Bruxelles - ISTI
France	Université de Caen, Institut d'Études Politiques de Paris
Italy	Università per Stranieri di Perugia, Scuola Normale Superiore di Pisa
Russia	RANEPA Russian Presidential Academy of National Economy and Public Administration
LATIN AMERICA	
Argentina	Universidad Argentina de la Empresa, Universidad de Belgrano
Brasil	Pontificia Universidade Católica de Rio de Janeiro, Universidade Federal do Estado do Rio de Janeiro, Universidade de Brasília, Universidade Federal Fluminense, Universidade Federal de Minas Gerais, Universidade Federal de São Paulo, Universidade Federal de Pernambuco, Universidade Presbiteriana Mackenzie, Universidade de São Paulo
Chile	Universidad de los Andes, Pontificia Universidad Católica de Chile, Universidad Diego Portales
Colombia	Universidad Nacional de Colombia, Universidad del Rosario, Corporación Escuela de Artes y Letras
Mexico	Benemérita Universidad Autónoma de Puebla, Universidad de las Américas Puebla, Universidad Iberoamericana Ciudad de México, Universidad Nacional Autónoma de México, Instituto Tecnológico de Estudios Superiores de Monterrey
Peru	UTEC Universidad de Ingeniería y Tecnología
Puerto Rico	Universidad de Puerto Rico (Río Piedras)
Uruguay	Universidad de la República
NORTH AMERICA	
Canada	Queen's University, University of British Columbia, Université de Montréal, University of Ottawa, Université de Québec Trois Rivières, University of Toronto
United States	Appalachian State University, Bellarmine University, Brown University, California State University (Long Beach), State University of New York College at Cortland, Ferris State University, James Madison University, Southeast Louisiana University, University of New Mexico, University of North Carolina at Greensboro, Pittsburg State University
OCEANIA	
Australia	University of Melbourne, University of Queensland
New Zealand	University of Auckland

2.1.1. Selection at the home university

Students must not apply directly for admission to the University of Salamanca. The office in charge of international relations or mobility at their home university is in charge of sending the list of students selected to participate in the mobility to the Office of International Relations of the University of Salamanca, the selected students name and surname, passport number, e-mail, the length of their stay and their study area.

2.1.2. Who the program is addressed to

This program comprises two types of exchange grants:

- **Exchange grants for a semester or for the whole academic year:**

Selected students can study for a period of a semester or a complete academic year at the University of Salamanca.

- **Summer study grants:**

Selected students can take a 4-week Spanish course with three hours of class daily in July or August.

Should ask in their home university about the specific conditions under which they are participating in this program.

2.1.3. Paperwork and deadlines

EXCHANGE GRANT FOR FULL ACADEMIC YEAR OR SEMESTER

- Students should send us an online application form available on the following website:

<http://rel-int.usal.es/es/module-variations/estudiantes-extranjeros/becas-intercambio-extranjeros>

- In order to receive the acceptance letter, students have to send by email to intercambio-in@usal.es

the following documents:

- Student's nomination from their home institution
- Passport, or valid national I.D. card
- Compulsory insurance

- The deadlines for sending these application forms are:

- Full Year (September – June): May 31st 2020
- First Semester (September – February): May 31st 2020
- Second Semester (February – June): October 31st 2020

The online application form is essential for participating in this programme.

SUMMER STUDY GRANTS

- Students should send to intercambio-in@usal.es the available form on the following website:

<http://rel-int.usal.es/es/module-variations/estudiantes-extranjeros/becas-intercambio-extranjeros>

- **The deadline for sending this form is before 31, May 2020.**

Summer Exchange Students are not requested to subscribe the Insurance because it is included in their Summer Courses managed by Cursos Internacionales.

2.1.4. Admission procedure

The Office of the Vicer-Rector for international Relations is in charge of admission, taking into account the conditions established in the exchange agreements.

A letter of acceptance will be sent by the Office of International Relations to the corresponding home university so that the student can apply for a student visa.

B.2.2 Preparing your stay

2.2.1. Documents you must bring with you

- **Passport, or valid national I.D. card.** Once in Salamanca, you should use the same document for identification and enrolment.
- **Letter of acceptance from the University of Salamanca** which they have to show at the secretary of the center in which they will have to enroll.
- **Documents for compulsory health and repatriation insurance of the University of Salamanca.**
<https://www.erv.es/EOS/agregadorflotante?lang=es&u=vVmCaj8k35sQwThuVvgmjg%3D%3D&p=K2w8Hnc2kKA%3D&numPoliza=07631000394>
- **Student visa** (only for non-EU students).

2.2.2. Accommodation and other practical information

EXCHANGE GRANTS FOR FULL ACADEMIC YEAR OR SEMESTER

The Office of International Relations of the University of Salamanca will help you as much as possible to find accommodation. You must find out at your own university about the specific conditions of the agreement signed between your university and the University of Salamanca in this sense.

All students who are going to reside in University Residence Halls must make a security deposit, which should be paid as soon as they are notified of acceptance. This deposit will be returned at the end of the stay if no damage has been done to the installations or material of the Residence Hall in question. If the student leaves the residence hall before the end of the period established, the deposit will not be returned.

**Information on student accommodation can be found in Section A.2.2 of the General Part of this brochure (page 15).*

SUMMER STUDY GRANTS

Depending on the specific conditions of each agreement, the University of Salamanca will cover the costs established in each case.

2.2.3. Spanish course for full academic year and semester exchange grant students

The University of Salamanca offers an intensive course in Spanish to all students holding an exchange grant who wish to take it. Classes are held for two hours a day for three weeks.

The course is offered on the following dates:

- 5 to 23 October, 2020.
- 4 to 24 November, 2020.
- 22 February to 12 March, 2021.

This is a pre-registration only. Students must then formally enrol in the Spanish Course in the International Courses Office and pay 150 Euros.

Students who wish to take this course in September should be aware that if that course is full they can enrol for the courses taking place in October or November.

Once enrolled, the students are given a placement test in order to organize the different groups according to language level.

Upon completion of the course, the student will receive a certificate if he/she has attended at least 90% of the classes.

CURSOS INTERNACIONALES

Patio de Escuelas Menores s/n.
37008, Salamanca - España
Tel.: +34 923 29 44 18

<http://corintio.usal.es>

internat@usal.es

Open: Mornings: from 9 to 14 h.
Monday-Friday. Afternoons: from 16
to 18:30 Monday-Thursday



B.2.3 Starting out at University of Salamanca

Below is a list of steps to follow when you first arrive in Salamanca:

1. International Coordinator of the Centre

Students must contact the International Coordinator at their Centre in Salamanca for any Erasmus document: signature of arrival and stay certificates and Learning Agreement, choice of subjects and enrolment. Any academic questions should also be addressed to them (see the list of International Coordinators on pages 20-23).

2. Enrolment in the University of Salamanca

After speaking to the Coordinator, you should go to the Registry Office of the Centre (Secretaría) to enrol, after which you will be given a receipt. Any certificate you may need can also be obtained there. Any change in address, e-mail or telephone number during your stay in Salamanca must be reported to the Administration of the Centre and to the Office of International Relations.

3. Student Card

Once you have registered, you must send by email a photocopy of your registration sheet to the Office of International Relations intercambio-in@usal.es in order to apply for a Student ID card.

After having presented this document, foreign students will be informed about the procedure to receive their student card.

4. Certificates

When your period of stay is over, you must ask the International Coordinator at your Centre if you need to sign your stay certificate.

Once the examination period is ended, you must go to the Registry Office of your Centre and request to send your transcript of records to your home university.

SUMMER STUDY GRANTS

In the first place, you should go to the University Residence Hall that has been indicated to you. Then you should go to the Cursos Internacionales Office to register your arrival. Finally, you should go to the course at the time and place indicated to begin the course.



Specific information

B.3

Agreement program

B.3.1.- Mobility sphere

- B.3.1.1.- Who the program is addressed to
- B.3.1.2.- Selection at the home university
- B.3.1.3.- Paperwork and deadlines
- B.3.1.4.- Admission procedure

B.3.2.- Preparing your stay

- B.3.2.1.- Academic information
- B.3.2.2.- Practical information
 - Documents you must bring with you

B.3.3.- Starting out at the University of Salamanca

- B.3.3.1.- Enrolment at the University of Salamanca. Personalized Student Learning Plan (PCI)

B.3.1 Mobility sphere

The University of Salamanca fosters the mobility of international undergraduate students within the framework of the agreements signed with other institutions. These students can construct their own program of studies by choosing from the subjects included in official degree programs.

3.1.1. Who program is addressed to

Undergraduate students enrolled in an institution of higher education with which the University of Salamanca has a Collaboration Agreement in force and who have sufficient fluency in Spanish to be able to follow classes.

A minimum level of B1 is recommended.

Grants for foreign students are not available.

3.1.2. Selección por la universidad de origen

Students must not apply directly for admission to the University of Salamanca. The office in charge of international relations or mobility at the home university is in charge of sending the list of students selected to participate in the mobility to the Office of International Relations and Cooperation of the University of Salamanca.

SERVICIO DE RELACIONES INTERNACIONALES

Casa del Bedel, Benedicto XVI 22. 1ª planta.
37008, Salamanca - España

Tel.: +34 923 29 45 07

<http://rel-int.usal.es>

rrii@usal.es

Extension of the stay period must be requested by the home university in a letter to the University of Salamanca two months before the start of the semester for which the request is being made. The University of Salamanca may accept or reject that request depending on the space available in the degree course in question.

In all cases the students must fulfill the requirements established by the prevailing legislation regarding student visas in order to extend their stay (see section A.2.1 of the General Part, page 14).

3.1.3. Paperwork and deadlines

Students should not send any forms. The student's home university must send the following documents scanned to the Office of International Relations:

- **A list of students indicating the duration of their stay and the area of study.**
- **Application form signed by the student with two photographs**, 3 cm wide x 3.5 cm high, after having registered the application online according to the instructions on the website: <http://rel-int.usal.es> → "Programas" → "Programa de Movilidad de estudiantes en el marco de Convenios"
The online application is essential for participating in this programme.
- **Academic transcript**, that is, a list of university subjects taken and the corresponding grades.
- **Photocopy of the student's passport or national identity card.**
- **A copy of the insurance** purchased by the student at: www.ergo-segurosdeviaje.es/EOS/

*DEADLINES FOR SENDING THESE DOCUMENTS:

- Before 30 June, 2020: for students coming for the first semester or the full academic year.
- Before 31 October, 2020: for students coming for the second semester.

Applications that arrive past the due date or those that have not been registered on line will not be processed.

3.1.4. Admission procedure

Admission is decided by the Office of the Vice-Rector of International Relations after consultation with the Dean or Head of the Centre where the student wishes to attend classes for one semester or the full academic year.

No students will be admitted to the following degree courses: Nursing, Physical Therapy, Medicine or Dentistry. Also, places are limited in Audiovisual Communication; in this program students will be admitted according to the order in which their applications have been received until the limit established by the Faculty of Social Sciences is reached.

The Office of International Relations will send by mail a letter of acceptance to the students' home university so that they can apply for their student visa. The original letter will be sent only at the request of the university. For more information, write to: movconvenios@usal.es



B.3.2

Preparing your stay

3.2.1. Academic information. Study plans

- The choice of subjects that the student makes on the application form is provisional and conditioned by the availability of the subjects during the student's study period at the University of Salamanca (*see available subjects and number of places at <https://matriculaccii.usal.es/consultapci>*).
 - Students will find information about subjects, timetables, exam dates, professors, etc. in the tab "guía académica" of every degree program (www.usal.es/grados).
 - Enrolment is done online (*see A.3 in page 19*).
- For more academic information, see section A.3 of the General Part.*

3.2.2. Practical information

DOCUMENTS YOU SHOULD BRING WITH YOU

- **National identity card, or current passport** in the case of non-EU citizens.
- **Letter of acceptance sent by the University of Salamanca.**
- **Compulsory insurance purchased at:**
<https://www.erv.es/EOS/agregadorflotante?lang=es&u=vVmCaj8k35sQwThuVvgmjg%3D%3D&p=K2w8Hnc2kKA%3D&numPoliza=07631000394>
- **Student Visa** in the case of non-EU citizens (a tourist visa is not valid).

Note: The Office of International Relations of the University of Salamanca will send the student's letter of acceptance to his/her home university. With this letter they can obtain the necessary student visa (*see section A.2.1.1. of the general part, page. 14*).

ACCOMMODATION AND OTHER PRACTICAL INFORMATION

The Office of International Relations of the University of Salamanca does not find accommodation for students. The students themselves should look after this, in accordance with their personal preferences.
Information on student accommodation can be found in section A.2.2 of the general part of this brochure (página 15).

B.3.3

Starting out at University of Salamanca

3.3.1. Enrolment. Personalized Student Learning Plan (PCI)

1. HOW TO ENROL

All students in the agreement program must enrol in the Personalized Student Learning Plan (PCI):

<https://cursosinternacionales.usal.es/es/programa-curricular-individualizado>

The students do not need to pre-register through the PCI. The Administration Office of International Courses will send you by email your University of Salamanca ID (identity) and some instructions to formalize your registration.

SECRETARÍA DE CURSOS INTERNACIONALES

Patio de Escuelas Menores s/n.
37008, Salamanca - España

Open: Mornings: from 9 to 14 . Monday-Friday and Afternoons: from 16 to 18:30. Monday- Thursday.

All administrative questions relating to enrolment should be addressed to this office: payment of fees, course cards, certificates, grades, etc..

Tel.: +34 923 29 44 18 - Fax: +34 923 29 45 04

<https://cursosinternacionales.usal.es>
internat@usal.es | programa.pci@usal.es

2. ENROLMENT CONDITIONS

- **Students can enrol in a minimum of 2 and a maximum of 6 subjects each semester.** They must be subjects included in the study plans of official degree programs offered at the University of Salamanca.
- **In some subjects, due to their practical nature, only a limited number of students may enrol.** In these cases the University of Salamanca reserves the right to admission. For more information, contact International Courses internat@usal.es
- **There is a period to request an exchange or an elimination of the chosen courses. After that period of time no further changes will be accepted on any of the chosen courses.**
- **Students selected for a semester stay must enrol in semester-long subjects only.**
- **Enrolment in year-long subjects should be done at the beginning of the academic year, i.e. September.**
- **Students must take the exams on the dates set out in the academic handbook of the degree program at which they are attending classes.** If a student wishes to take the re-take exam on the date specified, he or she must make a written request to the International Courses Office. This exam date cannot be brought forward for any reason.

3. ENROLMENT PERIODS

- **Year-long and first semester subjects: enrolment in August/September.**
- **Second semester subjects: enrolment in January/February.**

Students should plan to arrive in Salamanca early enough before classes begin to get settled in and complete all the paperwork needed for enrolment in the period stipulated by International Courses.

4. ENROLMENT FEE

Enrolment fees refer to the cost of registering for the subjects chosen by the student and give the student the right to attend class, to be evaluated by the corresponding professor, to obtain an academic certificate listing the grades obtained and to make use of the installations of the University of Salamanca: libraries, computer rooms, etc.

The amount of the fees will depend on the total number of credits assigned to the subjects chosen, plus general administration costs. The International Courses office updates the cost of credits and administration fees every academic year.

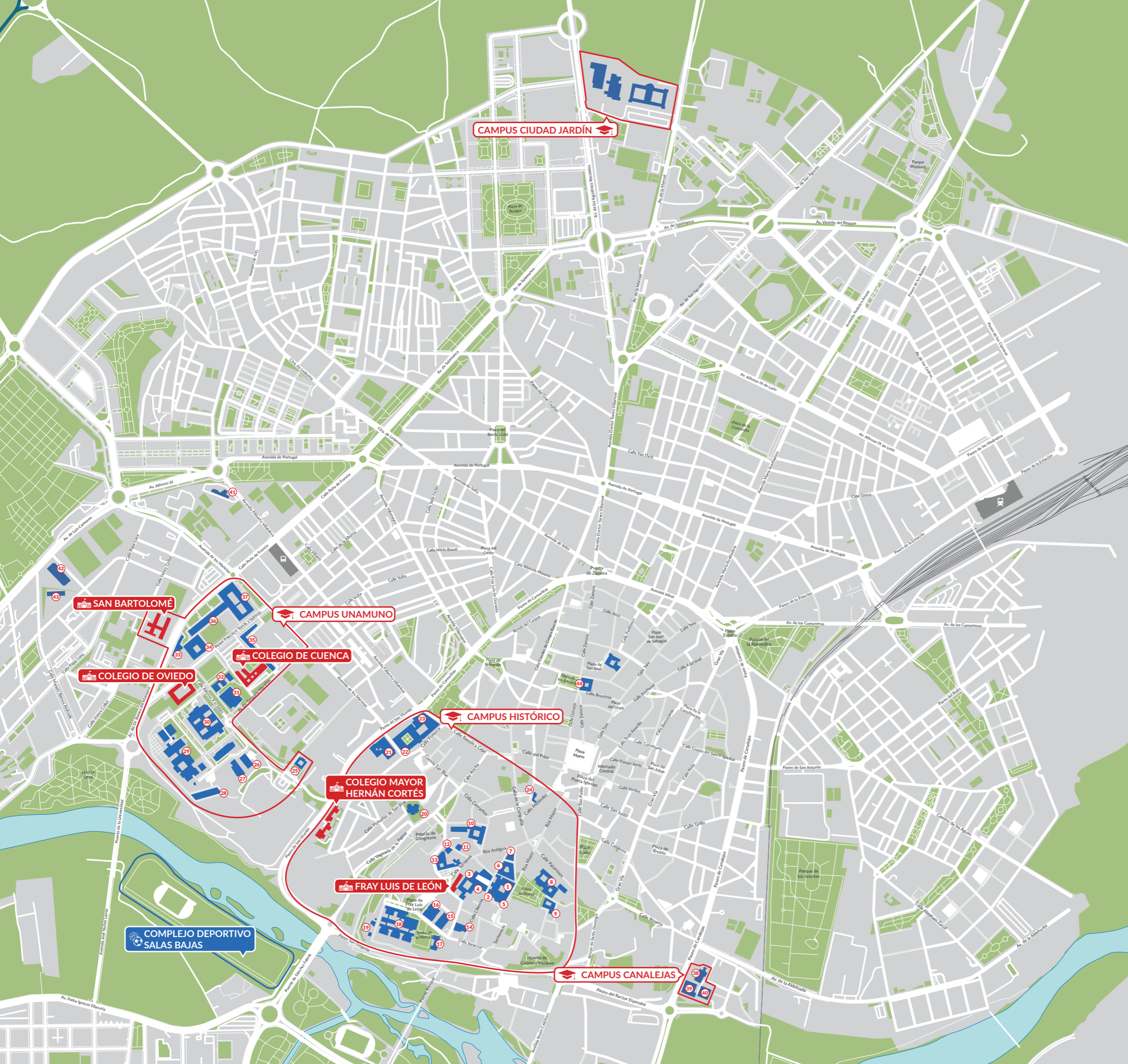
5. STUDENT CARD

Once you have registered, the Office of International Courses will inform you by email about the procedure to get your student card.

6. CERTIFICATES

After exams have been taken the students will be given a personalized certificate of their studies listing the subjects taken, the grades obtained and the number of credits received (transcript). This certificate should be requested at the Office of International Courses before they return home.

In no case will the subjects students take under the auspices of the Personalized Student Learning Plan (PCI) be considered as leading to an official university degree from the University of Salamanca. However, the studies carried out can be recognized by the student's home university according to its own criteria.



- Colegios Mayores y Residencias Universitarias**
- Campus Histórico**
- 1 Edificio Histórico de la Universidad de Salamanca
 - 2 Casa-Museo Unamuno
 - 3 Escuelas Menores de la Universidad de Salamanca
 - 4 Rectorado de la Universidad de Salamanca
 - 5 Casa del Bedel
 - 6 Facultad de Traducción y Documentación
 - 7 Aulario de San Isidro
 - 8 Facultad de Filología (Palacio de Anaya)
 - 9 Edificio Juan de la Encina
 - 10 Facultad de Geografía e Historia
 - 11 Departamento de Filología Inglesa
 - 12 Servicio de Educación Física y Deportes
 - 13 Cursos Internacionales (*en construcción*)
 - 14 Biblioteca Santa María de los Ángeles
 - 15 Biblioteca Abraham Zacut
 - 16 Facultad de Ciencias (sección Físicas)
 - 17 Facultad de Matemáticas
 - 18 Facultad de Ciencias y Facultad de Ciencias Químicas
 - 19 Casas del Parque
 - 20 Complejo de Peñuelas de San Blas
 - 21 Edificio Multiusos I+D+i
 - 22 Colegio Arzobispo de Fonseca
 - 23 Fundación General de la Universidad de Salamanca
 - 24 Centro de estudios Brasileños
- Campus Unamuno**
- 25 Facultad de Enfermería y Fisioterapia
 - 26 Facultad de Biología
 - 27 Edificio Dioscórides
 - 28 Centro de Investigación del Cáncer
 - 29 Facultad de Farmacia
 - 30 Facultad de Medicina
 - 31 Polideportivo Miguel de Unamuno
 - 32 Clínica Odontológica
 - 33 Edificio FES
 - 34 Facultad de Ciencias Sociales
 - Facultad de Economía y Empresa
 - Facultad de Filosofía
 - 35 Casa del Estudiante
 - 36 Biblioteca Francisco de Vitoria
 - 37 Facultad de Derecho
- Campus Canalejas**
- 38 Facultad de Educación
 - 39 Edificio Solís
 - 40 Edificio Europa
- Otros edificios**
- 41 Facultad de Ciencias Agrarias y Ambientales
 - 42 Instituto de Biología Funcional y Genómica
 - 43 Instituto de Neurociencias de Castilla y León
 - 44 Centro Internacional del Español (*en construcción*)



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