

## Information Sheet and Online Application Guide for International Students Academic Year 2019

**Bilateral students from Germany, Canada, Finland, Belgium, Ireland, Sweden, Netherlands, India, Austria, Denmark, Scotland, Lithuania, United Kingdom, Rumania, Switzerland.**

### I. CONTACT

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### II. ACADEMIC CALENDAR

First Semester	
Nomination deadline	October 26 <sup>th</sup> , 2018
Application deadline	November 9 <sup>th</sup> , 2018
Official arrival	February 24 <sup>th</sup> , 2019
Orientation Week	February 25 <sup>th</sup> to March 1 <sup>st</sup> , 2019
PUCV Classes begin	March 4 <sup>th</sup> , 2019
PIIE Classes begin	March 6 <sup>th</sup> , 2019
Classes end	June 28 <sup>th</sup> , 2019
Exams period	July 1 <sup>st</sup> to 12 <sup>th</sup> , 2019
Semester End	July 12 <sup>th</sup> , 2019
Second Semester	
Nomination deadline	May 13 <sup>th</sup> , 2019
Application deadline	May 27 <sup>th</sup> , 2019
Official arrival	July 21 <sup>st</sup> , 2019
Orientation Week	July 22 <sup>nd</sup> to 26 <sup>th</sup> , 2019
PUCV Classes begin	July 29 <sup>th</sup> , 2019
PIIE Classes begin	July 31 <sup>st</sup> , 2019
Classes end	November 23 <sup>rd</sup> , 2019
Exams period	Nov. 25 <sup>th</sup> to Dec. 7 <sup>th</sup> , 2019
Semester End	December 7 <sup>th</sup> , 2019

### III. APPLICATION

#### Information and documents to [apply online](#):

1. Nomination letter of student's candidacy issued by university of origin.
2. International medical insurance certificate with clear indications of: name of the beneficiary (student) and coverage time including the exchange period. In case students are not able to send the document, a letter in which the student states that the insurance will be bought before arriving to PUCV will be also accepted.
3. Official Transcript of records
4. Valid Passport copy.
5. Letter of recommendation issued by a professor of the Home University
6. Candidate's motivation letter addressed to the International Programs Office in Spanish (English for those with a beginner level of Spanish)
7. Student's academic plan (course selection) at PUCV
8. Standard ID photo (JPG format, maximum size: 30 kb)
9. Spanish level certification, issued by the university of origin or other language institution, accrediting a B2 level. Send it to [ivania.yanez@pucv.cl](mailto:ivania.yanez@pucv.cl)

#### IV. ACADEMIC INFORMATION

<p><b>What can I study at PUCV?</b></p>	<p><b>Undergraduate PUCV courses:</b> classes offered by the different academic units, schools, institutes, or departments at PUCV:</p> <ul style="list-style-type: none"> <li>• Required: Core classes that are taught by each school or institute to students in order to meet the program requirements.</li> <li>• Elective: Lectures that the student can choose to complement the mandatory academic load. Electives need a minimum and maximum of registered students to actually be taught.</li> <li>• General (Formación Fundamental: Courses that are open to all PUCV students about general information on a specific subject.</li> </ul> <p>Know the academic offer available for international students in the <a href="#">Undergraduate programs' curriculums and course descriptions</a> website.</p> <p>PUCV is a urban university; it has different <a href="#">campuses</a> located in different cities in the Region of Valparaíso. It is essential to consider this information during the course selection, due to the commute time between PUCV buildings.</p> <p><b>IMPORTANT:</b></p> <ul style="list-style-type: none"> <li>❖ To be accepted as an exchange student, it is a fundamental requirement to present (and eventually update) your academic plan to be completed at the PUCV. This information will be reviewed and confirmed by your advisor prior to acceptance.</li> <li>❖ PUCV academic offer is subject to confirmation by the academic units, depending on the student prior knowledge of the topics, vacancies availability and number of registered students in each class.</li> <li>❖ The Architecture and Arts School courses are available only for students majoring on the field and B2 Spanish level. For more information, contact Mr. Sergio Garcia, EAD International Student Advisor <a href="mailto:sergio.garcia@pucv.cl">sergio.garcia@pucv.cl</a></li> </ul>
<p><b>What is the language requirement for PUCV courses?</b></p>	<p><b>PIIE courses: Spanish as a Second Language</b>          Students can choose 1 Spanish Grammar course. Options:</p> <ul style="list-style-type: none"> <li>• PIIE 360 Gramática para Extranjeros 2 (60 hours/ 4 credits)</li> <li>• PIIE 460 Gramática para Extranjeros 3 (60 hours/ 4 credits)</li> </ul> <p>Required level:</p> <ul style="list-style-type: none"> <li>• 4 semesters of Spanish language study (or equivalent)</li> <li>• Level B2 (EFR)</li> <li>• Level intermediate-high (ACTFL)</li> </ul> <p>If the language requirement is not met, the student can take a <a href="#">pre-session program</a>.</p>
<p><b>How many credits do I have to take at PUCV?</b></p>	<p>PUCV requires a minimum of 4 undergraduate courses each semester (mandatories or electives), considering 12 PUCV credits as minimum and 22 as maximum.</p>
<p><b>What is the Chilean grading system?</b></p>	<p>Lowest grade: 1,0          Passing grade: 4,0          Highest grade: 7,0</p>
<p><b>Are there internship opportunities at PUCV?</b></p>	<p>Yes. <a href="#">IN Valparaíso</a> program is for undergraduate and graduate students who are interested in doing an international internship in an innovative environment associated to different areas of knowledge. <b>The program has limited vacancies available for international students.</b></p>
<p><b>Are there intensive language programs before the semester begins?</b></p>	<p>Yes. PUCV offers short term programs with Spanish intensive courses - Spanish Grammar, and Conversation and Chilean Culture (beginner, intermediate or advanced) in addition to content courses as option for advanced level students. Each student can participate in 2 classes (One class - 45 hrs.) with 6 PUCV credits. For more information, check: <a href="#">Short Term Programs</a></p>

## V. MIGRATION AND ADMINISTRATIVE FORMALITIES

<b>Do I need a Student Visa to study at PUCV?</b>	Yes. All students participating at PUCV during one or two semesters <b>must</b> enter Chile with a student visa.
<b>How do I obtain a Student Visa?</b>	Once you are accepted, we will issue and send an Acceptance Certificate so you can request a Student Visa. Please visit our <a href="#">webpage</a> to check more information about migratory formalities.

## VI. WHERE TO LIVE

<b>What are the types of housing for international students?</b>	<p>Living with a Host Family is the alternative that PUCV has for international students. They will be living with a Chilean family during their stay at PUCV and will interact with the culture in different environments. The daily contact with native speakers will help them with the Spanish learning process.</p> <p>For students that prefer to live on their own, they can choose the <b>independent housing</b> which is arranged by the student. PUCV will provide referential information about different kinds of accommodation. However, PUCV will not be responsible to arrange for it.</p>										
<b>What services are included in the Homestay service provided by PUCV?</b>	<ul style="list-style-type: none"> <li>• Single room with basic furniture</li> <li>• Bed linen</li> <li>• Kitchen access</li> <li>• Shared bathroom</li> <li>• At least 3 meals a day (provided by the family)</li> <li>• Internet access</li> <li>• Laundry service</li> <li>• Pick-up from the airport during the official arrival dates</li> </ul>										
<b>Fee</b>	The cost for the service during 2019 is \$3,500 USD (three thousand and five hundred US Dollars) for one semester. The total cost should be during the Orientation Week.										
<b>Refund policy</b>	<p>If students desist from the Homestay, PUCV will apply the following refund policy over the total cost of the service. The reimbursement will be done in Chilean pesos.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Period of cancellation of the service</th> <th>Percentage of refund</th> </tr> </thead> <tbody> <tr> <td>During the first month</td> <td>65</td> </tr> <tr> <td>During the second month</td> <td>40</td> </tr> <tr> <td>During the third month</td> <td>15</td> </tr> <tr> <td>During the fourth-fifth month</td> <td>0</td> </tr> </tbody> </table>	Period of cancellation of the service	Percentage of refund	During the first month	65	During the second month	40	During the third month	15	During the fourth-fifth month	0
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<b>Airport Pick-up service</b>	<p>The airport pickup service is included for all students living in Homestay. Those students choosing to live independently can also request the service by contacting Sergio García at <a href="mailto:sergio.garcia@pucv.cl">sergio.garcia@pucv.cl</a> The cost is 100 USD to be paid upon arrival.</p> <p>The official dates of arrival to receive the service are February 24<sup>th</sup> (First Semester) and July 21<sup>st</sup> (Second Semester).</p> <p>All students living in Homestays must arrive in the official arrival date.</p>										