

Guidelines for the awarding of the

Fernweh - grant

of the Carl von Ossietzky University of Oldenburg

§ 1 Purpose / Award Amount and Funding Period

- (1) The Office of the President of the University of Oldenburg, represented by the International Student Office from Dezernat 3 (Student and Academic Affairs), will award grants from the "Studienqualitätsmittel" (student quality funds) during the time period of 1.4.2016 to 31.3.2017 for the following purposes:
 - (a) Study-related stays abroad at non-European partner universities (1 to 6 months),
 - (b) Study-related placements in or outside of Europe (6 weeks to 3 months).
- (2) Grants are awarded to students who have no further funding from third parties (eg. DAAD, Fulbright, Erasmus, mobility grant). This excludes Bafoeg recipients who receive Auslandsbafoeg for international projects.
- (3) The grant amounts to up to 2,000 Euro for a Semester abroad, and up to 1,000 for an internship either within or outside of Europe. It is intended to cover expenses that students come across while studying abroad such as travel expenses, accommodation costs, costs for literature, study materials, tuition or costs for excursions. BAföG recipients are not excluded from funding, however, they will receive a maximum payment of EUR 300 / month.
- (4) All students have to confirm the reception of the grant and the relating restrictions.

§ 2 Selection

The Office of the President of the University of Oldenburg, represented by the International Student Office from Dezernat 3 (Student and Academic Affairs), will decide on a jury composed of members of Career Services and the responsible persons for internationalization of the faculties. The jury will be led by the International Student Office. All decisions will be recorded in the protocol.

§3 Awarding Criteria

For the selection of the candidates the following criteria is decisive:

- Motivation Letter (up to 5 points).
- Grade Point Average (up to 3 points)
- Volunteer work/ extracurricular activities (up to 2 points).

Selection is dependent on a rank-list resulting from the points accumulated. In the event of a tie, the recipient will be chosen via lottery.

§ 4 Procedure

- (1) Bachelor, Master (consecutive) and Statsexamen students of the University of Oldenburg who fulfill the requirements in § 1 Abs. 2 are eligible to apply.

- (2) Along with the application form, applicants must submit: a letter of motivation, a resume, an enrollment certificate, grade certificate and, if available, proof of volunteer work. The application is to be submitted to the International Student Office at the University of Oldenburg by the deadline. A decision on who receives the award will be made by the jury based on the requirements in §. 3 A right to this grant does not exist
- (3) In the case of a foreign internship, please submit the application form, a motivation letter, resume, enrollment certificate, and a statement from the faculty as well as the internship. The application is to be submitted six weeks, at the least, before commencement of the internship. A decision on who receives the award will be made by the jury based on the requirements in §. 3 A right to this grant does not exist.

§ 5 Duties of the Student

- (1) By accepting this grant, the recipient is obliged to submit all required documents (declarations and proof of costs) within one month after the end of the stay abroad/internship to the International Student Office (Career Services, in the case of an internship). Bills, receipts, bank (transfer) statements or confirmation letters are acceptable proof of costs.
- (2) The student is required to hand in a written report to the International Student Office/ Career Services within one month of return (about the stay abroad, 3-5 pages for a semester abroad, for an internship, 1-3 pages).

§ 6 Conditions and Funding Period

- (1) The grant expires at the end of the funding period.
- (2) The grant expires within the funding period
 - (a) In case of an ex-matriculation.
 - (b) By commencement of full-time employment.
- (3) The grant is null and void if the recipient does not accept the funding.

§ 7 Revocation of the grant

The University of Oldenburg has the right to withdraw the grant either partially or in full, and request repayment, if the grant was awarded on the basis of false, misleading or incomplete information.

§ 8 Cancellation of the grant

The University of Oldenburg has the right to withdraw the grant either partially or in full, and request repayment, if

- (1) Obligations under § 5 are not fulfilled, or not fulfilled in a timely manner,
- (2) The recipient does not begin or prematurely ends Studies/the internship.

§ 9 Commencement of the guidelines

The guidelines will take effect on April 1st 2016 and shall apply until the expiration of the time frame listed in §1 (1).

Oldenburg

(originally signed) Prof.Dr.Dr. Hans Michael Piper