

General checklist for your stay abroad



First steps

- Consult the International Office (IO)
- Choose a country and a university
- Check courses offered abroad
- Find out admission and language requirements (if necessary, attend a language course at the University of Oldenburg)
- If applicable, check additional conditions (e.g. students with a disability or single parenting students)
- Hand in your documents in time (for Erasmus+ at your Departmental Coordinator/ outside Europe at the IO)
- Once accepted for Erasmus+: hand in the application at the host university in time (follow our Erasmus+ Checklist for further steps)
- Once accepted for an exchange outside Europe: hand in the required documents for the host university at the International Office in time
- If you are a "Free Mover:" enquire about application process and documents at your host institution/organisation
Find out if the credits earned abroad will be approved by the University of Oldenburg (please contact your „Fachvertreter für Anrechnungsangelegenheiten“)

When your application was successful

- Receive documents/confirmation from the host institution
- (Optional) Apply for language course at host institution
- Sort out accommodation abroad (wherever possible)
- Decide what to do with your flat in Oldenburg (subleasing, terminating lease, using the Private Accommodation Database for International Students of the "Studentenwerk Oldenburg," ...)
- Purchase health insurance plan for your stay abroad (if applicable)
- Sort out other relevant insurance policies (travel accident, travel cancellation and baggage insurance)
- Sort out required vaccinations and/or certificate of blood group
- Apply for academic leave of absence at the University of Oldenburg (registrar's office)
- Sort out requirements for entering and staying in the country (including visa, if required)
- Determine date of departure
- Inform the IO about your studies abroad (this applies to all who are spending time studying abroad)
- (Optional) Apply for an international student identity card (obtainable e.g. at the "Studentenwerk Oldenburg")

Costs and finances

- Sort out costs for tuition and fees and required payment methods
- Find out about living costs (room and board, going out, excursions)
- Sort out/apply for grants or funds (scholarships, Auslands-BAföG, student loan, funding for students with disability or single parents)
- Get your money changed
- Buy tickets
- Check possibilities for working abroad

Upon your return

- Sort out credit transfer with the Examinations Office of the University of Oldenburg
- Hand in experience report at the IO