 **Erasmus+ Programme**

**Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility**

**Inter-institutional agreement 2020/21
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

**A. Information about higher education institutions**

|  |  |  |
| --- | --- | --- |
| **Name of the institution** | **Erasmus code** | **Contact details****(Name, E-mail, Phone, website)** |
| University of Oldenburg | D OLDENBU01 | Ms Christa Weers, Institutional Erasmus Coordinator, International Office,e-mail: christa.weers@uol.de phone +49-(0)441-798 2438www.uol.de/exchange-studiesDepartmental contact person:Ms/Mr …, Department of e-mail, phone |
| XX PARTNER01 |  |  |

**B. Mobility numbers per academic year**

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM** | **TO** | ***Subject area*****ISCED** | ***Subject area name*****ISCED** | ***Study cycle*** | **Number of student mobility periods[[1]](#footnote-1)** |
| **Total number of students** | **Total number of months** |
| D OLDENBU01 | XX PARTNER01 |  |  |  |  |  |
| XX PARTNER01 | D OLDENBU01 |  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FROM** | **TO** | ***Subject area*****ISCED** | ***Subject area name*****ISCED** | **Number of staff mobility periods** |
| **STA[[2]](#footnote-2)****Total number of days of teaching period** | **STT[[3]](#footnote-3)****Total number of days of training period** |
| D OLDENBU01 | XX PARTNER01 |  |  |  |  |
| XX PARTNER01 | D OLDENBU01 |  |  |  |  |

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Receiving institution** | ***Optional Subject area*****ISCED** | **Languageof instruc­tion 1** | **Languageof instruc­tion 2** | **Recommended language of instruction level** |
| Student Mobility for Studies | Staff Mobility for Teaching |
| D OLDENBU01 |  | German  | English (or another foreign language in the case of philology programmes) | B1(unless the Studentintends to take classesin English only: B2) | B2 |
| XX PARTNER01 |  |  |  |  |  |

For more details on the language of instruction recommendations, see the course catalogue of each institution.

**D. Additional requirements**

**D OLDENBU01:**

For student mobility for traineeships an Inter-institutional agreement is not necessary. Traineeships in Oldenburg run on individual contact with the departments.

It is recommended that students take part of the International Orientation Week.

The University of Oldenburg has the infrastructure to welcome students and staff with disabilities:

[www.uol.de/en/students/disabled-students](http://www.uol.de/en/students/disabled-students/)

 *[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff] [Please specify whether the institutions have the infrastructure to welcome students/staff with disabilities.]*

**E. Calendar**

1. Student application deadlines:

|  |  |  |
| --- | --- | --- |
| **Receiving institution** | **Autumn term\*****[month]** | **Spring term\*****[month]** |
| D OLDENBU01 | 15th July (for autumn term or the whole academic year) | 15th January |
| XX PARTNER01 |  |  |

*[\* to be adapted in case of a trimester system]*

2. The receiving institutions will send their decisions within 2 week after deadline.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of this Agreement: In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**F. Information**

**1. Grading systems of the institutions**

**D OLDENBU01**

[www.uol.de/en/io/study/international-exchange-students/organise-your-studies/](http://www.uol.de/en/io/study/international-exchange-students/organise-your-studies/)

(see credit points, credit transfer & grade conversion)

**XX PARTNER01**

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution [Erasmus code]** | **Contact details****(email, phone)** | **Website for information** |
| D OLDENBU01 | Mr Roman Behrens, Incoming Exchange Coordinator, e-mail: exchange@uol.de Tel.+49 441 798 4266 | [www.uol.de/exchange-studies](http://www.uol.de/exchange-studies) (see “Living in Oldenburg”) |
| XX PARTNER01 |  |  |

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution [Erasmus code]** | **Contact details****(email, phone)** | **Website for information** |
| D OLDENBU01 | Mr Roman Behrens, Incoming Exchange Coordinator, e-mail: exchange@uol.de Tel.+49 441 798 4266 | [www.uol.de/exchange-studies](http://www.uol.de/exchange-studies) (see “Living in Oldenburg”) |
| XX PARTNER01 |  |  |

**4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution [Erasmus code]** | **Contact details****(email, phone)** | **Website for information** |
| D OLDENBU01 | Mr Roman Behrens, Incoming Exchange Coordinator, e-mail: exchange@uol.de Tel.+49 441 798 4266 | [www.uol.de/exchange-studies](http://www.uol.de/exchange-studies) (see “Living in Oldenburg”) |
| XX PARTNER01 |  |  |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution** | **Name****function** | **Date** | **Signature[[4]](#footnote-4)** |
| D OLDENBU01 | Ms. Christa WeersInstitutional Erasmus Coordinator  |  |  |
| XX PARTNER01 |  |  |  |

1. For Student Mobility for Traineeships an Inter-institutional agreement is not necessary. Traineeships in Oldenburg run on individual contact with the departments. [↑](#footnote-ref-1)
2. Staff Mobility for Teaching [↑](#footnote-ref-2)
3. Staff Mobility for Training [↑](#footnote-ref-3)
4. Scanned signatures are accepted [↑](#footnote-ref-4)