**Renewable Energy Online**

**Module Registration for Winter Semester 2019/2020**

*Please complete the form, print, sign and send a scan by email to Andreas Günther,* *reo@uol.de*

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| Personal Data |  |  |
| **Family Name:** | Click here to enter text | **Date of birth:** | Click here to enter text |
| **First Name:** | Click here to enter text | **Place of birth:** | Click here to enter text |
| **Nationality:** | Click here to enter text | **Email:** | Click here to enter text |
| **Postal address:** | Click here to enter text | **Phone:** | Click here to enter text |
|  |  |  |  |
| Participation as student or guest student |
| *Please indicate, if you want to participate as student or guest student:* [ ]  **Participation as student of M.Sc. Renewable Energy Online**  Fees: 168.90 EUR as a semester fee in addition to module fee[ ]  **Participation as guest student**  Fees: 120 EUR as guest student fee in addition to module fee |

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| Registration for Modules (student or guest student) |
| *Please indicate for which module(s) you want to register*[ ]  **Introduction to Energy Meteorology (PRE760)** Start: 01 October 2019 (online) Fee: 1,250 EUR (discount for module package available, see next page) On-Campus Period: None[ ]  **Renewable Energy Basics (PRE600)** Start: 01 October 2019 (online) Fee: 1,250 EUR (discount for module package available, see next page) On-Campus Period: None |
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| Invoice Recipient |
| [ ]  **Invoice should be sent to the participant** The invoice will be sent by e-mail and addressed to the participant. |
| [ ]  Invoice should be sent to another person or company: The invoice will be sent by e-mail and should be addressed to:  |
|  **Company:**  | Click here to enter text |
|  **Name:**   | Click here to enter text |
|  **Email:**  | Click here to enter text |
|  **Address:**  | Click here to enter text |

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| Payment |
| *The fees for the modules you have booked will be charged by the University of Oldenburg at the beginning of a module. The University of Oldenburg shall follow the Fees and Payment regulations dated 09 June 2017.***Please indicate your payment method:** |
| [ ]  **Per module**  | [ ]  By invoice[ ]  By direct debit  | The fee is due with the beginning of the module. You can settle these by invoice or direct debit. Direct debit is only possible with SEPA account |
| [ ]  **Monthly partial payment** | By direct debit only | The monthly partial payment starts at the beginning of the module. The amounts will be withdrawn from your bank account by SEPA direct debit every month for a period of six months.**Note:** Discount scheme is not applicable here! |
| [ ]  **Discount scheme** | [ ]  By invoice[ ]  By direct debit  | The fee is due at the beginning of the first booked module. You can settle these by invoice or bank debit. An unused amount of this semester is transferred as a credit to the following semester. **Note:** Monthly partial payment is not applicable here! |
| **Please select a module package:**[ ]  3 Modules: 3,500 EUR (250 EUR discount)[ ]  6 Modules: 6,500 EUR (1,000 EUR discount)[ ]  16 Modules: 16,000 EUR (4,000 EUR discount) |

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| Direct Debit Procedure – Personal Statement (if applicable) |
| *Only possible with SEPA account*I revocably authorize the University of Oldenburg to collect the fees due from me at the due date by direct debit from my bank account (please tick above with the payment method). At the same time, I instruct my bank to redeem the direct debits drawn by the University of Oldenburg. I can revoke my participation in the direct debit procedure at any time. I have taken note of the creditor identification number (DE33UOL00000625025) of the University of Oldenburg. |
| **Account Holder:** | Click here to enter text |
| **Bank Name:** | Click here to enter text |
| **IBAN:**  | Click here to enter text |
| **BIC:**  | Click here to enter text |

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| --- | --- |
| Signature of Participant | Signature of Invoice Recipient |
|  | *If not identical with participant* |
| **Date:**  | **Date:**  |
| **Signature:** | **Signature:** |

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| Information for Participants |
| 1. **Fees**
	1. A fee is charged for each module booked. This is due at the beginning of the respective module. A corresponding invoice will be issued by the University of Oldenburg. Invoices are sent exclusively by e-mail (pdf attachment). The fees are stated in the current fee scheme dated 23 March 2018. For further information please see [https://uol.de/en/reo/downloads](https://uol.de/en/reo/downloads/).
	2. Alternatively, you can pay by monthly instalments over a period of six months. The first instalment is due at the beginning of a module, afterwards monthly at the middle of each month. Please notice that payment by instalments is only available via SEPA direct debit.
	3. If you want to use the price advantages of the discount scheme, the fees for the booked amount will be charged once with the beginning of the first booked module. The booked amount is available within four years. The discount scheme cannot be combined with payment by monthly instalments.
	4. In addition to the module fees, the University of Oldenburg charges a semester fee. This is collected separately by the corresponding central facilities of the University of Oldenburg and currently amounts to 168.90 EUR per semester for enrolled students and 120.00 EUR per semester for guest students (subject to change). For further information please see [https://uol.de/en/students/fees/semester-contribution](https://uol.de/en/students/fees/semester-contribution/).
2. **Registration**

In order to book a module, you must be enrolled in the Renewable Energy Online programme. Already enrolled students - of higher semesters - register by transferring the semester fee. The deadlines can be found at <https://uol.de/en/students/re-registration/>.In case you want to register as guest student, you have to submit your Module Registration before the module starts. Guest students do not have to comply with the admission requirements. 1. **Regulations**

Examination modalities, entrance requirements, fees, etc. are regulated in the course-specific regulations. You can retrieve it at [https://uol.de/en/reo/downloads](https://uol.de/en/reo/downloads/).1. **Number of participants**

The maximum number of participants is 30. Admission to the modules takes place in the order in which the registrations are received.1. **Confirmation of participation**

Regardless of your admission to the Master’s programme, you will receive a confirmation e-mail confirming receipt of your module registration. In case the University of Oldenburg declines your application as a student, you can still participate as guest student. If you do not want to participate as guest student, please send a notice in writing. In this case, you will not have to pay any fees. | 1. **Withdrawal**
	1. The conditions for withdrawal and reimbursement specified in the Fees and Payment Regulations of the University of Oldenburg dated 09 June 2017 apply. This is valid independently from already paid fees.
	2. In the event of premature termination of a module, fees may be reimbursed at the request of the student or guest student:
		* A free cancellation of the registration for a module or a professionalization unit is possible until the respective start date.
		* If a module is cancelled within four weeks after the start of the module, 50% of the fees may be refunded.
		* If a discontinued module is repeated at a later date, the full fee will be charged at that time. Already paid fees for a previous cancellation will not be taken into account.
		* Applications for reimbursement have to be sent to the Programme Management of Renewable Energy Online.
2. **Services of the University of Oldenburg**

The services of the University of Oldenburg include:* + - provision of study materials at the beginning of the module,
		- organisation of attendance times (in blended learning modules),
		- counselling and mentoring by mentors and lecturers,
		- provision of an Internet-based learning environment and its support,
		- execution and evaluation of the examinations,
		- issuance of a certificate at the end of the module. Participants who fail a module will receive a certificate of attendance.
1. **Privacy statement**
	1. Your data will be collected and stored in accordance with § 17 NHG (Lower Saxony's university law, <http://www.schure.de/22210/nhg.htm>) and used to carry out your chosen study at the University of Oldenburg.
	2. The University of Oldenburg ensures that personal and company-related data exchanged within a module are handled confidentially and are not accessible to third parties.
	3. You agree not to make any data of other participants (personal or company-related data) available to third parties.
	4. In order to ensure the learning support for the participants, the login times in the internet-based learning environment are evaluated and made available to the lecturers and the programme management via the learning environment.
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