

**Dear applicant,**

Thank you for your interest in applying to the University of Oldenburg. In the following document, we would like to give you some information about our application procedures.

- 1. Prior to your Application .....1
- 2. Application Process .....2
  - a) Application through uni-assist e.V. ....2
  - b) Handling Fees of uni-assist e.V. ....3
  - c) Necessary Documents .....3
  - d) Contact information and postal address of uni-assist e.V. ....4
- 3. Deadlines .....4
- 4. German Language Proficiency .....5
  - a) Proof of Language Proficiency .....5
  - b) German Language Course .....5
- 5. Acceptance .....6
- 6. Further Information .....6
  - a) Living in Oldenburg .....6
  - b) International Student Office .....6
  - c) Scholarships .....7
  - d) Financial Issues .....7

**1. Prior to your Application**

Before you apply at the University of Oldenburg, please make sure you found the right degree programme that match your interests and your qualifications.

Information on the degree programmes offered by the University of Oldenburg can be found at <http://www.uni-oldenburg.de/en/students/degree-programmes/>  
 Degree programmes taught in English:  
<https://www.uni-oldenburg.de/en/students/degree-programmes-in-english/>


**VISITOR ADDRESS**  
 StudentServiceCenter  
 Building A12  
 D - 26129 Oldenburg

**OFFICE HOURS**  
 Mon, Tue, Thu 10.00 – 12.30  
 Tue 14.30 – 16.30

**EMAIL AND PHONE**  
 Admission for bachelor's degree courses  
[admission.bachelor@uni-oldenburg.de](mailto:admission.bachelor@uni-oldenburg.de)  
 (04 41) 7 98 – 2513

Admission for master's degree courses  
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 (04 41) 7 98 – 2517

**INTERNET**  
<https://www.uni-oldenburg.de/en/registrars-office/>

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Here, you can find information on the course contents, the language of instruction as well as admission requirements like prior degrees, language requirements and other demands.

For more **information on studying at our university**, please contact the Student Counselling Service <https://www.uni-oldenburg.de/en/zsb/>.

You get detailed **information on each degree course** from the respective academic counselling. Contact information are presented on the information page of the degree programme.

## 2. Application Process

Applications from students with foreign degrees who wish to study at the University of Oldenburg are processed by the Service Centre for International Applications for Study, [uni-assist e.V.](http://www.uni-assist.de/index_en.html) ([http://www.uni-assist.de/index\\_en.html](http://www.uni-assist.de/index_en.html)).

This includes:

- International applicants with degrees from their home or any other foreign country
- EU and EEA citizens
- Germans with foreign school-certificates
- DAAD scholars

**PLEASE NOTE**, applicants who have already finished a degree in Germany **DO NOT** need to apply through [uni-assist e.V.](http://www.uni-assist.de/index_en.html)

A pre evaluation of your transcripts will not be made by the University of Oldenburg. Applicants will be informed by [uni-assist e.V.](http://www.uni-assist.de/index_en.html) and - in the case of admission – by University of Oldenburg.

In regard to future correspondence, please mention your name, your academic subject and your applicant number.

### a) [Application through uni-assist e.V.](http://www.uni-assist.de/index_en.html)

The core task of uni-assist e.V. is the evaluation of international school/university certificates in regard to their equivalence to German school/university degrees.

[Uni-assist e.V.](http://www.uni-assist.de/index_en.html) provides step-by-step instructions pertaining to the application procedure. Please note that the processing time is approximately 4 weeks. Your application must be fully submitted by the application deadline. It is in your own interest to apply three months before the application deadline.

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Find more information on the application process through [uni-assist e.V.](http://www.uni-assist.de) by following <http://www.uni-assist.de/FAQ-en.html>.

### b) [Handling Fees of uni-assist e.V.](#)

[Uni-assist e.V.](#) will begin processing only after receiving the complete set of application documents and the complete fee!

The [handling fees](#) for the evaluation of international certificates and the preliminary examination of the application documents are as follows:

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For one or for the first of several applications, applicants are charged in general	75 €
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For every additional application for admission at a further university, applicants are charged per university	15 €
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The handling fees are charged per university and per semester. This means that you pay the handling fees only once per semester and per university – regardless of whether you apply for one or two degree courses at the same university.

Please note that the application to [uni-assist e.V.](#) will not be processed until the fee payment has been received by [uni-assist e.V.](#) Please note, that transaction fees may apply when you transfer money from foreign countries. These transaction fees need to be paid before [uni-assist e.V.](#) will process your application.

You can find more information on the fee payment including the bank account methods of payment and bank account information you can find at <http://www.uni-assist.de/fees-payment.html>.

### c) [Necessary Documents](#)

To prove your academic qualifications for admission, please upload the following documents with your application through [uni-assist e.V.](#):

- High school diploma / Secondary School certificate
- University grades / transcripts / degrees
- Proof of German Language proficiency (applicants for courses with English as the medium of instruction do not need German proficiency)
- Proof of English Language proficiency (if stated in the admission requirements)
- University admissions test (if available)

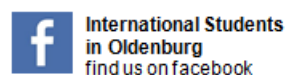
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- APS-Certificate (ONLY for applicants from China / Mongolia / Vietnam)

**PLEASE NOTE**, the topics 1, 2 + 5 **MUST BE** accompanied by translations into German or English. Please upload scans of original documents.  
We DO NOT need any attested copies or application documents by letter for your application.  
All original documents have to be presented (without exception) in order for a successful enrollment to occur.

EXCEPTIONS: For applicant from Iran, certified copies by the German embassy have to be submitted to [uni-assist e.V.](http://www.uni-assist.de) online AND by mail.

d) [Contact information and postal address of uni-assist e.V.](#)

You can find the [contact information](#) of [uni-assist e.V.](#) as well as the [postal address](#) for your application on the following website.

<http://www.uni-assist.de/contact-en.html>

### 3. Deadlines

Be aware that processing at [uni-assist e.V.](#) takes about 4 weeks! We expect your completed application in time before our application deadline!

Bachelor's degree courses:

Deadline for the winter term                    15.7.

Deadline for the summer term                    15.1.

Master's degree courses:

Deadlines for master courses vary. Please check the deadline for your master's degree course through the following link:

<http://www.uni-oldenburg.de/nc/en/students/application-deadline/single-subject-master/>

For applicants who **need a visa**, it is in your own interest to apply **three months before the application deadline** to make sure that you can begin your studies on time.

Applicants, who need to **learn German** prior to beginning their studies, please calculate one or two semesters for the language course!

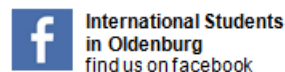
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## 4. German Language Proficiency

### a) Proof of Language Proficiency

The following language certificates are accepted:

- Deutsches Sprachdiplom der Kultusministerkonferenz Level II
- [TestDaf](#) Level 4 in all subtests
- [DSH 2](#)
- Kleines oder Großes Deutsches Sprachdiplom
- Zentrale Oberstufenprüfung Goethe-Institute

### b) Studienkolleg

For those applicants who need to complete the Niedersächsisches Studienkolleg in Hannover to be eligible to study at a German university need to hold at least a **B2 certificate** as a proof of **German language proficiency** when applying at the **University of Oldenburg**.

### c) German Language Course

For all applicants with basic German language skills (at least B1) but unsatisfactory for university admittance, we provide the opportunity to take part in preparatory German language courses (ending with a [DSH](#) examination).

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**EXCEPTIONS:** The master's degree programmes "German as a foreign Language" and "German Studies" require the language certificate before commencement of studies. Preparatory German courses are not possible.

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Prerequisite for an invitation to the language course is a language certificate B1 or TestDaF 3333 and a successful application through [uni-assist e.V.](#) (For applicants for master's degree programmes a positive answer by the admission committee of their consecutive degree programme is needed, as well.)

For the winter term the costs for the course attendance are 340.20 € semester fee.

After the successful [DSH 2](#) examination you can register for your degree programme and begin your studies at the University of Oldenburg.

Please contact the [University's Language Center](#) for more information on German language courses, and see the TestDaf website (<https://www.testdaf.de/fuer-teilnehmende/infos-in-ihrer-sprache/englisch/>).

Website: <https://www.uni-oldenburg.de/fk3/sprachenzentrum/kontakt/>

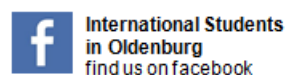
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Phone: 0441/798-2322 (Matthias Jürgens)  
Email: [deutschkurse@uni-oldenburg.de](mailto:deutschkurse@uni-oldenburg.de)

## 5. Acceptance

The admissions decisions for **bachelor's degree programmes** are made by the registrar's office.

The admissions decisions for **master's degree programmes** are made by the respective faculty. The following link provides information on the schedule of admission committee meetings:

<http://www.uni-oldenburg.de/studium/bewerben-master/>

Admission decisions are mailed by post or email as soon as decisions have been made.

## 6. Further Information

The following list gives you some information not directly related to the registration process.

### a) [Living in Oldenburg](#)

General information on **housing** opportunities and **free time activities**:

<https://www.uni-oldenburg.de/studium/wohnen-und-leben/>

For **dormitories**, please apply for a dorm room well before the beginning of your studies!

<http://www.studentenwerk-oldenburg.de/en/>  
<http://www.studentenwerk-oldenburg.de/en/internationale-studierende/accomodation-in-oldenburg.html>

If you prefer a **private room** please contact Michelle Houlihan

Phone 0441/798-2602  
Email [Privatzimmer-vermittlung@sw-ol.de](mailto:Privatzimmer-vermittlung@sw-ol.de)

### b) [International Student Office](#)

Social events for international students like the International Student Orientation Week, movie nights and international coffee hours at the University of Oldenburg:

<https://www.uni-oldenburg.de/en/iso/>


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c) Scholarships

The University of Oldenburg itself does not provide full scholarships. For organizations providing scholarships please check

<http://www.uni-oldenburg.de/en/students/scholarships/>

<https://www.daad.de/en/>

d) Financial Issues

- Semester fee: 340,20 € (Winter Term 2016/17)
- Financial Statement

The University of Oldenburg does not require a financial statement. However you need this for your visa and/or afterwards for your residence permit in Germany. In addition either an undertaking (Verpflichtungserklärung) is necessary or the proof of 7.020, - € on a blocked account.

- Money transfer

If you transfer the money from a foreign bank, please take into account the international transaction fees charged by the bank.

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